Property Tax Arrears Pre-Authorized Payment Plan

760 Peterborough County Rd 36
Trent Lakes ON K0M 1A0
Phone: 705-738-3800 ext. 224
Toll Free: 1-800-374-4009 ext. 224
Fax: 705-738-3801
E-mail: finance@trentlakes.ca

The Municipality of Trent Lakes offers a pre-authorized payment plan comprised of automatic withdrawals from your bank account to pay property tax arrears. Participation in this program will enable you to bring your taxes up to date but will not eliminate penalty charges. Once your account is up to date, we will switch you to the regular pre-authorized payment plan which does not incur penalty.

To take advantage of the program, please complete this application form and return it with a void cheque or bank letter to the contact information above.

All changes to your pre-authorized payment plan (e.g. bank account changes, cancellations, property ownership changes) must be received at least TEN (10) DAYS prior to the next scheduled payment.

Property Tax Arrears Monthly Plan (12 Months)

The monthly arrears plan runs for twelve (12) months of the year with a fixed payment amount.

Requested Monthly Payment Amount: _____

Please choose when you would like your payments to be made:

☐ the 15th of the month

☐ the 31st (last day) of the month

If the regular payment date falls on a weekend or holiday, the payment amount will be deducted from your financial institution on the next business day.

Property Tax Roll Number

1	5	4	2	–				–				–					–				

Please Start (month) _____

Name(s) _____

Property Address (where payment is to be applied) _____

Mailing Address

_____

_____

_____

Phone Number(s)

Primary: _____

Alternative: _____

Alternative: _____

I/we authorize the Municipality of Trent Lakes to debit my account, per attached void cheque, according to the payment plan I have chosen above. I/we understand that this program will be continued for subsequent years unless I/we notify you to cancel the program.

Signature(s) _____ **Date** _____

(If your financial institution requires two signatures on cheques, both parties must sign this form.)

Completed applications should be sent to the Tax Department at the contact information above.

Please do not forget to attach a void cheque!