

**CORPORATION OF THE MUNICIPALITY
OF TRENT LAKES**

CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2020

**CORPORATION OF THE MUNICIPALITY
OF TRENT LAKES**

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CORPORATION OF THE MUNICIPALITY OF TRENT LAKES

For The Year Ended December 31, 2020

MANAGEMENT REPORT

The accompanying consolidated financial statements of the Corporation of the Municipality of Trent Lakes are the responsibility of management and have been approved by Council.

The consolidated financial statements have been prepared by management in accordance with Canadian Public Sector Accounting Standards. Financial statements are not precise since they include certain amounts based on estimates and judgements. When alternative accounting methods exist, management has chosen those it deems most appropriate in the circumstances, in order to ensure that the financial statements are presented fairly, in all material respects.

The Municipality maintains systems of internal accounting and administrative controls of high quality, consistent with reasonable cost. Such systems are designed to provide reasonable assurance that the financial information is relevant, reliable and accurate and the Municipality's assets are appropriately accounted for and adequately safeguarded.

The Municipality's Council is responsible for ensuring that management fulfills its responsibilities for financial reporting and is ultimately responsible for reviewing and approving financial statements.

Council reviews and approves the Municipality's financial statements for issuance to the members of Council, inhabitants and ratepayers of the Corporation of the Municipality of Trent Lakes. Council meets periodically with management, as well as the external auditor, to discuss internal controls over the financial reporting process, auditing matters and financial reporting issues, to satisfy themselves that each party is properly discharging their responsibilities and to review the financial statements and the independent auditor's report.

The consolidated financial statements have been audited by Baker Tilly KDN LLP in accordance with Canadian generally accepted auditing standards on behalf of the Municipality. Baker Tilly KDN LLP has full and free access to Council.

Mayor

CAO/Treasurer

April 6, 2021

INDEPENDENT AUDITOR'S REPORT**To the Members of Council, Inhabitants and Ratepayers
of the Municipality of Trent Lakes***Opinion*

We have audited the consolidated financial statements of the Corporation of the Municipality of Trent Lakes and its local board (the Municipality), which comprise the consolidated statement of financial position as at December 31, 2020, the consolidated statements of operations and accumulated surplus, change in net financial assets and cash flows for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the consolidated financial position of the Municipality as at December 31, 2020, and the results of its consolidated operations and its consolidated cash flows for the year then ended in accordance with Canadian Public Sector Accounting Standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Consolidated Financial Statements section of our report. We are independent of the Municipality in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with Canadian Public Sector Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Municipality's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Municipality or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Municipality's financial reporting process.

Auditor's Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Municipality's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Municipality's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Municipality to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the consolidated financial information of the entities or business activities within the Municipality to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Baker Tilly KDN LLP

Chartered Professional Accountants
Licensed Public Accountants

Peterborough, Ontario
April 6, 2021

**CORPORATION OF THE MUNICIPALITY
OF TRENT LAKES**



**CONSOLIDATED STATEMENT OF FINANCIAL POSITION
At December 31, 2020**

	2020	2019
	\$	\$
FINANCIAL ASSETS		
Cash	13,688,717	12,679,595
Accounts receivable	1,894,908	434,998
Taxes receivable	1,496,355	1,392,521
TOTAL FINANCIAL ASSETS	17,079,980	14,507,114
LIABILITIES		
Accounts payable and accrued liabilities	1,475,650	997,545
Deferred revenue - obligatory reserve funds (note 3)	1,336,978	1,211,111
Deferred revenue - other	142,320	24,243
Landfill post-closure liability (note 6)	481,963	508,431
Employee future benefits payable (note 4)	245,498	233,200
TOTAL LIABILITIES	3,682,409	2,974,530
NET FINANCIAL ASSETS	13,397,571	11,532,584
NON-FINANCIAL ASSETS		
Tangible capital assets (note 8)	26,627,534	24,508,314
Prepaid expenses	239,475	137,721
Inventory of materials and supplies	222,501	120,000
TOTAL NON-FINANCIAL ASSETS	27,089,510	24,766,035
ACCUMULATED SURPLUS (note 9)	40,487,081	36,298,619

The accompanying notes are an integral part of these financial statements

**CORPORATION OF THE MUNICIPALITY
OF TRENT LAKES**



**CONSOLIDATED STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS
For the Year Ended December 31, 2020**

	Budget 2020 \$ (Unaudited)	Actual 2020 \$	Actual 2019 \$
REVENUES			
Property taxation	10,434,708	10,366,540	10,042,337
User charges	855,027	910,365	927,316
Government of Canada	917,125	765,466	-
Province of Ontario	2,058,707	2,306,939	2,232,372
Penalties and interest on taxes	195,000	169,182	206,971
Investment income	210,725	148,016	256,357
Development charges earned (note 3)	16,131	16,131	797,795
Federal gas tax earned (note 3)	326,324	162,599	200,000
Other revenue	51,100	112,885	69,093
TOTAL REVENUES	15,064,847	14,958,123	14,732,241
EXPENSES			
General government	1,488,022	1,317,243	1,463,311
Protection services	3,604,581	3,346,748	3,386,649
Transportation services	4,232,966	3,935,844	3,743,645
Environmental services	1,083,803	951,623	975,160
Health services	173,220	164,473	143,970
Recreation and cultural services	909,050	850,904	867,514
Planning and development	282,354	202,826	199,538
TOTAL EXPENSES	11,773,996	10,769,661	10,779,787
ANNUAL SURPLUS	<u>3,290,851</u>	4,188,462	3,952,454
ACCUMULATED SURPLUS - beginning of year		36,298,619	32,346,165
ACCUMULATED SURPLUS - end of year		40,487,081	36,298,619

The accompanying notes are an integral part of these financial statements

**CORPORATION OF THE MUNICIPALITY
OF TRENT LAKES**



**CONSOLIDATED STATEMENT OF CHANGE IN NET FINANCIAL ASSETS
For the Year Ended December 31, 2020**

	Budget 2020 \$ (Unaudited)	Actual 2020 \$	Actual 2019 \$
ANNUAL SURPLUS	3,290,851	4,188,462	3,952,454
Amortization of tangible capital assets	1,677,160	1,811,431	1,481,992
Purchase of tangible capital assets	(5,617,059)	(4,081,126)	(2,046,135)
Loss on disposal of tangible capital assets	-	97,649	50,735
Proceeds on sale of tangible capital assets	-	52,826	3,486
Change in prepaid expenses	-	(101,754)	(12,021)
Change in inventory of materials and supplies	-	(102,501)	(120,000)
INCREASE/(DECREASE) IN NET FINANCIAL ASSETS	(649,048)	1,864,987	3,310,511
NET FINANCIAL ASSETS - beginning of year	11,532,584	11,532,584	8,222,073
NET FINANCIAL ASSETS - end of year	10,883,536	13,397,571	11,532,584

The accompanying notes are an integral part of these financial statements

**CORPORATION OF THE MUNICIPALITY
OF TRENT LAKES**



**CONSOLIDATED STATEMENT OF CASH FLOWS
For the Year Ended December 31, 2020**

	2020	2019
	\$	\$
CASH PROVIDED BY (USED IN)		
OPERATING ACTIVITIES		
Annual surplus	4,188,462	3,952,454
Items not involving cash		
Amortization of tangible capital assets	1,811,431	1,481,992
Loss on disposal of tangible capital assets	97,649	50,735
Change in landfill post-closure liability	(26,468)	(6,429)
Change in employee future benefits payable	12,298	14,500
Change in non-cash assets and liabilities		
Accounts receivable	(1,459,910)	(63,140)
Taxes receivable	(103,834)	(35,916)
Prepaid expenses	(101,754)	(12,021)
Inventory of materials and supplies	(102,501)	(120,000)
Accounts payable and accrued liabilities	478,105	(134,140)
Deferred revenue - obligatory reserve funds	125,867	(496,212)
Deferred revenue - other	118,077	24,193
Net change in cash from operating activities	5,037,422	4,656,016
CAPITAL ACTIVITIES		
Purchase of tangible capital assets	(4,081,126)	(2,046,135)
Proceeds on disposal of tangible capital assets	52,826	3,486
Net change in cash from capital activities	(4,028,300)	(2,042,649)
NET CHANGE IN CASH	1,009,122	2,613,367
CASH - beginning of year	12,679,595	10,066,228
CASH - end of year	13,688,717	12,679,595

The accompanying notes are an integral part of these financial statements

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the Year Ended December 31, 2020**

The Municipality of Trent Lakes is a lower tier municipality in the Province of Ontario, Canada. It conducts its operations guided by the provisions of provincial statutes such as the Municipal Act, Municipal Affairs Act and related legislation.

1. SIGNIFICANT ACCOUNTING POLICIES

These consolidated financial statements have been prepared in accordance with the standards in the Chartered Professional Accountants Canada Public Sector Accounting (PSA) Handbook. Significant aspects of the accounting policies are as follows:

(a) Reporting Entity

These consolidated financial statements reflect the assets, liabilities, revenues and expenses and accumulated surplus of the reporting entity.

The reporting entity is comprised of all organizations, committees and local boards accountable for the administration of their financial affairs and resources to the Municipality and which are owned and controlled by the Municipality. These consolidated financial statements include:

- Trent Lakes Public Library Board

All interfund assets and liabilities and revenues and expenses are eliminated.

(b) Trust Funds

Trust funds and their related operations administered by the Municipality are not included in these consolidated financial statements but are reported on separately on the Trust Funds Statement of Continuity and Statement of Financial Position.

(c) Inventories of Materials and Supplies

Inventories of materials and supplies held for consumption are recorded at cost.

(d) Tangible Capital Assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. Initial costs for tangible capital assets that were acquired or developed prior to 2009 were obtained using historical cost information or using current fair market values discounted by a relevant inflation factor to the point of acquisition. The cost, less residual value, if any, of tangible capital assets is amortized on a straight-line basis, over the expected useful life of the asset, as follows:

Land improvements	25 years
Buildings	40 years
Road and bridges	4 - 60 years
Water systems	45 - 60 years
Vehicles	5 - 20 years
Machinery, equipment and fixtures	5 - 20 years
Books	2 - 7 years

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and are also recorded as revenue.

Tangible capital assets categorized as assets under construction are not amortized until they are put into service.

1. SIGNIFICANT ACCOUNTING POLICIES, continued

(e) Non-financial Assets

Tangible capital and other non-financial assets are accounted for as assets by the Municipality because they can be used to provide services in future periods. These assets do not normally provide resources to discharge the liabilities of the Municipality unless they are sold.

(f) Recognition of Revenues and Expenses

Revenues and expenses are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues in the period in which the transactions or events occurred that give rise to the revenue; expenses are recognized in the period the goods or services are acquired and a legal liability is incurred or transfers are due.

Taxation

Property tax billings are prepared by the Municipality based on assessment rolls issued by the Municipal Property Assessment Corporation (MPAC) and in accordance with the provisions of the Municipal Act, 2001. The Municipality's Council establishes the tax rates annually, incorporating amounts to be raised for local services, and amounts the Municipality is required to collect on behalf of the County and School Boards. From time to time property assessments are adjusted by MPAC through the reconsideration process or by the Assessment Review Board through the appeal process. Additional assessments, referred to as supplementary and omitted assessment can also be issued by MPAC in accordance with the Assessment Act. These adjustments and additional assessments are reported in the financial statements when amounts can be reasonably determined.

The Municipality is entitled to collect interest and penalties on overdue taxes. These revenues are recorded in the period the interest and penalties are levied.

Government Funding

Government funding is recognized in the financial statements as revenues in the period in which events giving rise to the transfers occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made.

Other revenue

User charges are recognized as revenue in the year the goods and services are provided, with the exception of building permits that are recognized when the permits are issued.

Investment income is recorded when earned.

Federal gas tax, development charges and parkland fees are recognized in the period in which the related expenditures are recorded.

(g) Deferred Revenue

Deferred revenue represents grants, user charges and fees which have been collected but for which the related services have yet to be performed. These amounts will be recognized as revenues in the fiscal year the services are performed.

1. SIGNIFICANT ACCOUNTING POLICIES, continued

(h) Use of Estimates

Certain items recognized in the consolidated financial statements are subject to measurement uncertainty. The recognized amounts of such items are based on the Municipality's best information and judgment. By their nature, these estimates are subject to measurement uncertainty and the effect on the consolidated financial statements or changes in such estimates in future periods could be significant. The Municipality's significant estimates include:

- The amounts recorded for landfill closure and post-closure care depend on estimates of annual monitoring costs and the number of years of post-closure care. The provision for future closure and post-closure costs also depends on estimates of such costs;
- The amounts recorded for amortization of tangible capital assets are based on estimates of useful life and residual values;
- The amounts recorded for employee future benefits depend on certain actuarial and economic assumptions; and
- The amount recorded as allowance for doubtful accounts receivable is based on management's estimate of future payments on receivable account balances.

(i) Reserves and Reserve Funds

Certain amounts, as approved by Council, are set aside in reserves and reserve funds for future operating and capital purposes. Transfers to and/or from reserves and reserve funds are an adjustment to the respective fund when approved.

2. PENSION AGREEMENTS

Certain employees of the Municipality are eligible members of the Ontario Municipal Employees Retirement System (OMERS), a multi-employer pension plan.

The Actuarial Opinion contained in the 2020 Annual Report disclosed total actuarial liabilities of \$113,055 million in respect of benefits accrued for service with actuarial assets of \$109,844 million indicating an actuarial deficit of \$3,211 million. Because OMERS is a multi-employer plan, any pension plan surpluses or deficits are a joint responsibility of Ontario municipal organizations and their employees. As a result, the Municipality does not recognize any share of the OMERS pension surplus or deficit.

The Municipality's required contributions to OMERS in 2020 were \$247,704 (2019 - \$252,711).

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the Year Ended December 31, 2020**

3. DEFERRED REVENUE - OBLIGATORY RESERVE FUNDS

A requirement of the Chartered Professional Accountants Canada Public Sector Accounting Handbook, is that obligatory reserve funds be reported as deferred revenue. This requirement is in place as legislation and external agreements restrict how these funds may be used and under certain circumstances these funds may possibly be refunded. The balances in the obligatory reserve funds of the Municipality are summarized below:

	2020	2019
	\$	\$
Development charges	558,980	443,381
Parkland	15,682	15,529
Federal gas tax	761,396	751,281
Parking	920	920
	1,336,978	1,211,111

The continuity of deferred revenue - obligatory reserve funds is as follows:

	2020	2019
	\$	\$
Balance - beginning of year	1,211,111	1,707,323
Add amounts received:		
Development charges	125,385	137,922
Parkland fees	-	5,000
Federal gas tax	163,725	329,352
Parking fees	-	900
Interest	15,487	28,409
	304,597	501,583
Less transfer to operations:		
Development charges earned	16,131	797,795
Federal gas tax earned	162,599	200,000
	178,730	997,795
Balance - end of year	1,336,978	1,211,111

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the Year Ended December 31, 2020**

4. EMPLOYEE FUTURE BENEFITS PAYABLE

The Municipality provides certain employee benefits which will require payment in future periods. The Municipality provides defined benefit plans to pay costs of certain health and other insurance benefits for eligible employees after they retire. The plans are not funded and one requires a 100% contribution from employees.

	2020	2019
	\$	\$
Accrued benefit obligation	173,367	157,787
Unamortized actuarial gain	72,131	75,413
Employee future benefits payable	245,498	233,200

The actuarial valuation as at December 31, 2019 was based on a number of assumptions about future events, such as inflation rates, interest rates, medical inflation rates, wage and salary increases and employee turnover and mortality. Under this method, the benefit costs are recognized over the estimated average remaining service life of the employee group. Any actuarial gains and losses related to the past service of employees and plan improvements are amortized over the estimated average remaining service life of the employee group, which was 12 years. The assumptions used reflect management's best estimate. The main actuarial assumptions employed for the valuation are as follows:

Discount rate	3.75%
Future health care premiums rates - 2020	6.75%
Future health care premiums rates - 2021 - 2029	reducing by 0.33% per year
Future health care premiums rates - 2030 and thereafter	3.75%
Future dental premiums rates	3.75%

The change in the liability is reported as an expense on the Consolidated Statement of Operations and Accumulated Surplus.

The details of the change in liability during the year are as follows:

	2020	2019
	\$	\$
Liability at January 1	233,200	218,700
Current year benefit cost	12,498	24,700
Interest on post-employment benefit liability	6,095	9,700
Amortized actuarial loss (gain)	(3,282)	5,700
Less: benefit payments	(3,013)	(25,600)
Liability at December 31	245,498	233,200

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the Year Ended December 31, 2020**

5. OPERATIONS OF SCHOOL BOARDS AND THE COUNTY OF PETERBOROUGH

During 2020, requisitions were made by the County of Peterborough and School Boards requiring the Municipality to collect property taxes and payments in lieu of property taxes on their behalf. The amounts collected and remitted are as follows:

	School Boards \$	County \$
Property taxes	4,129,794	8,562,552
Taxation from other governments	20,228	32,453
Amounts requisitioned and remitted	4,150,022	8,595,005

These amounts have not been included in the Consolidated Statement of Operations and Accumulated Surplus.

6. LANDFILL POST-CLOSURE LIABILITY

The estimated liability for landfill post-closure costs for the six sites the Municipality owns is \$481,963 (2019 - \$508,431). Post-closure costs include monitoring, maintenance of control systems and consulting fees for 25 years after the site is closed. The entire liability has been recorded in these financial statements since all of the six Municipal landfill sites are closed for accepting waste. The Municipality has a landfill reserve of \$708,990 (2019 - \$782,666). There are no specific assets designated for settling this liability.

The reported liability is based upon estimates and assumptions with respect to events extending over the remaining period required to monitor the sites using a discount factor of 1.7% and an inflation rate of 1.7%

7. EXPENSES BY OBJECT

The expenses for the year reported on the Consolidated Statement of Operations and Accumulated Surplus by object are as follows:

	Budget 2020 \$ (Unaudited)	Actual 2020 \$	Actual 2019 \$
Salaries and benefits	4,678,768	4,150,419	4,280,831
Materials	2,738,646	2,217,369	2,404,667
Contracted services	2,519,789	2,337,722	2,403,008
Rents and financial	5,400	3,711	4,551
External transfers	154,233	151,360	154,003
Amortization	1,677,160	1,811,431	1,481,992
Loss on disposal of tangible capital assets	-	97,649	50,735
	11,773,996	10,769,661	10,779,787

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the Year Ended December 31, 2020**

8. TANGIBLE CAPITAL ASSETS

The net book value of the Municipality's tangible capital assets are:

	2020	2019
	\$	\$
General		
Land	4,451,539	4,451,539
Land improvements	1,200,800	1,053,447
Buildings	5,450,171	5,637,868
Vehicles	4,325,425	4,648,829
Machinery, equipment & fixtures	860,717	927,459
Books	72,703	69,847
Infrastructure		
Roads and bridges	8,457,241	6,246,955
Water systems	845,268	863,021
	25,663,864	23,898,965
Assets under construction	963,670	609,349
	26,627,534	24,508,314

For additional information, see the Consolidated Schedule of Tangible Capital Assets.

During the year there were no write-downs of assets (2019 - \$Nil) and no interest capitalized (2019 - \$Nil).

Tangible capital assets allocated by segment are as follows:

	2020	2019
	\$	\$
General government	927,208	968,134
Protection services	4,213,765	4,431,137
Transportation services	12,558,595	10,686,072
Environmental services	1,784,393	1,766,345
Health services	1,254,047	1,293,090
Recreation and cultural services	5,889,526	5,363,536
	26,627,534	24,508,314

**CORPORATION OF THE MUNICIPALITY
OF TRENT LAKES**



**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the Year Ended December 31, 2020**

9. ACCUMULATED SURPLUS

(a) Accumulated surplus consists of the following:

	2020	2019
	\$	\$
Surplus/(Deficit)		
Unfunded landfill closure and post-closure costs	(481,963)	(508,431)
Unfunded employee future benefits	(245,498)	(233,200)
	(727,461)	(741,631)
Invested In Capital Assets		
Tangible capital assets - net book value	26,627,534	24,508,314
Unfunded capital (b)	(614,804)	(764,611)
Unexpended capital financing	52,826	-
	26,065,556	23,743,703
Surplus	25,338,095	23,002,072
Reserves		
Working funds	1,720,368	1,720,368
Future acquisition of capital assets	11,008,574	9,346,909
Contingencies	425,399	576,762
Operations	1,668,951	1,408,062
Total Reserves	14,823,292	13,052,101
Reserve Funds		
Water system services	290,893	224,680
Library future development	34,801	19,766
Total Reserve Funds	325,694	244,446
	40,487,081	36,298,619

(b) Unfunded capital for Fire and Public Works are being internally financed through annual charges, for principal repayment and interest, to operations of \$108,892 and \$52,537 respectively.

	2020	2019
	\$	\$
Fire	518,590	618,176
Public Works	96,214	146,435
	614,804	764,611

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the Year Ended December 31, 2020**

10. BUDGET FIGURES

The budget, approved by the Municipality, for 2020 is reflected on the Consolidated Statement of Operations and Accumulated Surplus and the Consolidated Statement of Change in Net Financial Assets. The budget established for capital investment in tangible capital assets are on a project-oriented basis, the costs of which may be carried out over one or more years and, therefore, may not be comparable with current year's actual amounts. Budget figures have been reclassified for the purposes of these financial statements to comply with PSA reporting requirements. Budget figures are not subject to audit.

The following is a reconciliation of the Council approved budget amounts to the PSA amounts:

	(Unaudited) Revenue \$	(Unaudited) Expenses \$
Council approved budget:		
Operating	9,878,732	9,878,732
Capital	6,038,460	6,038,460
Total Council approved budget	15,917,192	15,917,192
Less: Tangible capital assets capitalized	-	(5,617,059)
Add: Amortization of tangible capital assets	-	1,677,160
Less: Principal repayment of internal financing	-	(149,808)
Less: Transfers to/from reserves and reserve funds	(1,320,524)	(521,668)
Add: Library	75,350	75,350
Add: Water systems	344,470	344,470
Budgeted revenues and expenses netted for financial statement presentation	48,359	48,359
Adjusted budget per Consolidated Statement of Operations	15,064,847	11,773,996

11. TRUST FUNDS

Trust funds administered by the Municipality amounting to \$69,596 (2019 - \$67,488) have not been included in the Consolidated Statement of Financial Position nor have their operations been included in the Consolidated Statement of Operations and Accumulated Surplus. As such balances are held in trust by the Municipality for the benefit of others, they are not presented as part of the Municipality's financial position or operations.

12. CREDIT FACILITY AGREEMENT

The Municipality has a revolving credit facility agreement with its main financial institution. The amount available at any time is limited to \$500,000 via an operating loan. Any balance borrowed will accrue interest at the bank's prime lending rate per annum. Council authorized the temporary borrowing limit by By-law 2020-003. At December 31, 2020 there was no balance outstanding (2019 - \$Nil).

13. CONTINGENT LIABILITIES

The Municipality, in the course of its operations, has been named in several lawsuits the outcomes of which are indeterminable at this time. No amounts in connection with these items have been reflected in these financial statements.

14. SEGMENTED INFORMATION

The Municipality of Trent Lakes is a municipal government organization that provides a range of services to its residents. Municipality services are reported by function and their activities are separately disclosed in the segmented information.

For each reported segment, revenues and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. Certain allocation methodologies are employed in the preparation of segmented financial information. Taxation, payments-in-lieu of taxes and certain unconditional government transfers are apportioned based on each segment's net requirements.

The accounting policies used in these segments are consistent with those followed in the preparation of the consolidated financial statements as disclosed in Note 1. For additional information see the Consolidated Schedule of Segment Disclosure.

General Government

General government consists of the activities of Council and general financial and administrative management of the Municipality and its programs and services.

Protection Services

Protection services include police, fire, conservation authority and protective inspection and control.

Transportation Services

The activities of the transportation function include construction and maintenance of the Municipality's roads and bridges, winter control and street lighting.

Environmental Services

The environmental function is responsible for providing water, waste disposal and recycling services to ratepayers.

Health Services

The health services function consists of the activities of the cemetery board.

Recreation and Cultural Services

The recreation and cultural services function provides indoor and outdoor recreational facilities and programs and library services.

Planning and Development

The planning and development services function manages commercial, industrial and residential development within the Municipality.

15. COMMITMENTS

During 2020, the Municipality started work on the Buckhorn walkway which was not completed by December 31, 2020. \$200,000 has been budgeted to complete this project in 2021. In addition, the Municipality has entered into agreements to replace the Buckhorn Medical Centre roof in 2021 at a cost of \$64,971 plus HST.

In 2019, the Municipality entered into a five year agreement for fire dispatch services with the County of Peterborough. The remaining annual costs are as follows:

2021	\$45,592
2022	50,060
2023	54,966

In 2019, the Municipality entered into a five year agreement for policing services with the Ontario Solicitor General. Policing costs for 2020 were \$1,667,664. The estimated costs for 2021 are \$1,658,913. The annual costs for each of the remaining years of the agreement are to be provided annually by October 1 each year.

16. UNCERTAINTY CAUSED BY COVID-19

In March 2020, the World Health Organization categorized COVID-19 as a pandemic. The potential economic effects within the Municipality's environment and in the global markets, possible disruption in supply chains, and measures being introduced at various levels of government to curtail the spread of the virus (such as travel restrictions, closures of non-essential municipal and private operations, imposition of quarantines and social distancing) could have a material impact on the Municipality's operations. The extent of the impact of this outbreak and related containment measures on the Municipality's operations cannot be reliably estimated at this time.

17. COMPARATIVE FIGURES

Certain comparative figures were restated, where required, to conform with the current year presentation.

CORPORATION OF THE MUNICIPALITY OF TRENT LAKES



CONSOLIDATED SCHEDULE OF TANGIBLE CAPITAL ASSETS For the Year Ended December 31, 2020

	General						Infrastructure		Assets Under Construction	Totals
	Land	Land Improvements	Buildings	Vehicles	Machinery, Equipment & Fixtures	Books	Roads and Bridges	Water Systems		
	\$	\$	\$	\$	\$	\$	\$	\$	\$	
COST										
Balance, beginning of year	4,451,539	1,506,927	7,569,823	3,373,579	1,553,222	110,700	15,920,737	1,513,234	609,349	41,609,110
Add: additions during the year	-	135,051	33,061	236,725	84,510	17,992	2,777,778	10,440	785,569	4,081,126
Less: disposals during the year	-	-	-	210,198	32,169	4,751	3,386,116	-	-	3,633,234
Internal transfers	-	72,240	-	-	-	-	359,008	-	(431,248)	-
Balance, end of year	4,451,539	1,714,218	7,602,884	3,400,106	1,605,563	123,941	15,671,407	1,523,674	963,670	42,057,002
ACCUMULATED AMORTIZATION										
Balance, beginning of year	-	453,480	1,931,955	3,724,750	625,763	40,853	9,673,782	650,213	-	17,100,796
Add: additions during the year	-	59,938	220,758	545,069	148,194	15,136	794,143	28,193	-	1,811,431
Less: disposals during the year	-	-	-	195,138	29,111	4,751	3,253,759	-	-	3,482,759
Balance, end of year	-	513,418	2,152,713	4,074,681	744,846	51,238	7,214,166	678,406	-	15,429,468
NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS	4,451,539	1,200,800	5,450,171	4,325,425	860,717	72,703	8,457,241	845,268	963,670	26,627,534

CORPORATION OF THE MUNICIPALITY OF TRENT LAKES



CONSOLIDATED SCHEDULE OF SEGMENT DISCLOSURE For the Year Ended December 31, 2020

	General Government \$	Protection Services \$	Transportation Services \$	Environmental Services \$	Health Services \$	Recreation and Cultural Services \$	Planning and Development \$	Consolidated \$
Revenues								
Property taxation	(429,736)	3,634,508	4,920,431	929,202	135,644	995,137	181,354	10,366,540
User charges	19,550	456,058	241,195	84,484	6,950	14,056	88,072	910,365
Government transfers - operating	1,347,324	268,359	22,002	-	-	42,543	-	1,680,228
Government transfers - capital	-	-	1,360,277	-	-	31,900	-	1,392,177
Penalties and interest on taxes	169,182	-	-	-	-	-	-	169,182
Investment income	144,118	-	-	2,372	1,526	-	-	148,016
Development charges earned	-	-	9,131	-	-	7,000	-	16,131
Federal gas tax earned	-	-	162,599	-	-	-	-	162,599
Other revenue	11,021	-	-	-	1,070	3,753	97,041	112,885
Total revenues	1,261,459	4,358,925	6,715,635	1,016,058	145,190	1,094,389	366,467	14,958,123
Expenses								
Salaries and benefits	878,124	829,317	1,505,638	357,322	-	436,441	143,577	4,150,419
Materials	346,365	296,545	1,064,669	170,536	96,818	192,027	50,409	2,217,369
Contracted services	122,316	1,799,701	31,393	343,370	19,895	12,207	8,840	2,337,722
Rents and financial	3,711	-	-	-	-	-	-	3,711
External transfers	-	79,746	-	6,250	-	65,364	-	151,360
Amortization	58,538	291,430	1,199,493	71,145	47,760	143,065	-	1,811,431
Loss on disposal of tangible capital assets	(35,411)	703	132,357	-	-	-	-	97,649
Internal transfers	(56,400)	49,306	2,294	3,000	-	1,800	-	-
Total expenses	1,317,243	3,346,748	3,935,844	951,623	164,473	850,904	202,826	10,769,661
Net surplus/(deficit)	(55,784)	1,012,177	2,779,791	64,435	(19,283)	243,485	163,641	4,188,462

CORPORATION OF THE MUNICIPALITY OF TRENT LAKES



CONSOLIDATED SCHEDULE OF SEGMENT DISCLOSURE For the Year Ended December 31, 2019

	General Government \$	Protection Services \$	Transportation Services \$	Environmental Services \$	Health Services \$	Recreation and Cultural Services \$	Planning and Development \$	Consolidated \$
Revenues								
Property taxation	353,299	3,256,796	4,610,563	876,924	107,350	837,814	(409)	10,042,337
User charges	18,552	396,031	289,811	108,753	9,175	41,722	63,272	927,316
Government transfers - operating	1,999,584	18,825	-	-	-	29,073	49,032	2,096,514
Government transfers - capital	-	-	86,858	-	-	49,000	-	135,858
Penalties and interest on taxes	206,971	-	-	-	-	-	-	206,971
Investment income	250,557	-	-	4,342	1,458	-	-	256,357
Development charges earned	-	195,767	509,746	-	5,198	35,997	51,087	797,795
Federal gas tax earned	-	-	200,000	-	-	-	-	200,000
Other revenue	3,000	3,821	-	-	3,140	15,328	43,804	69,093
Total revenues	2,831,963	3,871,240	5,696,978	990,019	126,321	1,008,934	206,786	14,732,241
Expenses								
Salaries and benefits	988,644	832,757	1,513,958	364,057	-	454,167	127,248	4,280,831
Materials	377,296	267,574	1,264,648	155,595	65,454	203,641	70,459	2,404,667
Contracted services	92,308	1,870,356	36,012	368,089	28,765	5,647	1,831	2,403,008
Rents and financial	4,551	-	-	-	-	-	-	4,551
External transfers	-	82,381	-	6,250	4,000	61,372	-	154,003
Amortization	58,162	286,287	873,578	78,169	45,751	140,045	-	1,481,992
Loss on disposal of tangible capital assets	963	(3,483)	52,413	-	-	842	-	50,735
Internal transfers	(58,613)	50,777	3,036	3,000	-	1,800	-	-
Total expenses	1,463,311	3,386,649	3,743,645	975,160	143,970	867,514	199,538	10,779,787
Net surplus/(deficit)	1,368,652	484,591	1,953,333	14,859	(17,649)	141,420	7,248	3,952,454

INDEPENDENT AUDITOR'S REPORT

To the Members of Council, Inhabitants and Ratepayers of the Municipality of Trent Lakes

Opinion

We have audited the financial statements of the Trust Fund of the Corporation of the Municipality of Trent Lakes (the Trust Fund), which comprise the statement of financial position as at December 31, 2020, the statement of continuity for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Trust Fund as at December 31, 2020, and the continuity of the Trust Fund for the year then ended in accordance with Canadian Public Sector Accounting Standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Trust Fund in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian Public Sector Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Trust Fund's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Trust Fund or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Trust Fund's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Trust Fund's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Trust Fund's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Trust Fund to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Baker Tilly KDN LLP

Chartered Professional Accountants
Licensed Public Accountants

Peterborough, Ontario
April 6, 2021

**CORPORATION OF THE MUNICIPALITY
OF TRENT LAKES**



**TRUST FUND
STATEMENT OF FINANCIAL POSITION
At December 31, 2020**

	2020 Cemetery Care and Maintenance \$	2019 Cemetery Care and Maintenance \$
FINANCIAL ASSETS		
Investments (note 2)	67,496	66,288
Due from Cemetery operations	2,100	1,200
	69,596	67,488
FUND BALANCE	69,596	67,488

**TRUST FUND
STATEMENT OF CONTINUITY
For the Year Ended December 31, 2020**

	2020 Cemetery Care and Maintenance \$	2019 Cemetery Care and Maintenance \$
BALANCE - beginning of year	67,488	66,281
RECEIPTS		
Investment income	1,986	1,908
Care and maintenance receipts	2,100	1,200
Capital gain on investments	8	-
	4,094	3,108
EXPENSES		
Transfer to Cemetery operations	1,428	1,361
Trustee fees	558	540
	1,986	1,901
BALANCE - end of year	69,596	67,488

The accompanying notes are an integral part of these financial statements

**TRUST FUND
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended December 31, 2020**

1. SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared in accordance with the standards in the Chartered Professional Accountants Canada Public Sector Accounting (PSA) Handbook.

(a) Basis of Accounting

Revenue and expenses are reported on the accrual basis of accounting which recognizes revenues as they become available and measurable; expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

(b) Use of Estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions. These estimates and assumptions affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the period and are based on the Municipality's best information and judgment. Actual results could differ from these estimates.

2. INVESTMENTS

Included in investments are the following investments recorded at cost:

	2020	2019
	\$	\$
Scotiastart - bond common trust fund	19,882	19,525
Scotiastart - corporate bond common trust fund	47,607	46,756
Scotiastart - cash on hand	7	7
	67,496	66,288
Market Value	71,312	66,373

3. CARE AND MAINTENANCE FUNDS

The figures reported for the cemetery care and maintenance funds represent the trust fund activities for the Sandy Lake Cemetery.

The Care and Maintenance Funds administered by the Municipality are funded by the sale of cemetery plots and markers. These funds are invested and earnings derived there from are used to perform care and maintenance for the Municipality's cemeteries. The operations and investments of the Fund are undertaken by the Municipality in accordance with the regulations of the Funeral, Burial and Cremation Services Act, 2002.

**CORPORATION OF THE MUNICIPALITY
OF TRENT LAKES**

TRENT LAKES PUBLIC LIBRARY BOARD

FINANCIAL STATEMENTS

DECEMBER 31, 2020

INDEPENDENT AUDITOR'S REPORT

To the Members of the Trent Lakes Public Library Board, the Members of Council, Inhabitants and Ratepayers of the Municipality of Trent Lakes

Qualified Opinion

We have audited the financial statements of the Trent Lakes Public Library Board of the Corporation of the Municipality of Trent Lakes (the Board), which comprise the statement of financial position as at December 31, 2020, the statements of operations and accumulated surplus, change in net financial assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Board as at December 31, 2020, and the results of its operations and cash flows for the year then ended in accordance with Canadian Public Sector Accounting Standards.

Basis for Qualified Opinion

In common with many Public Library Boards, the Board derives revenue from user fees, fundraising and donations, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the Board. Therefore, we were not able to determine whether any adjustments might be necessary to user fees, fundraising and donations revenue, annual surplus/(deficit), assets and accumulated surplus.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Board in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian Public Sector Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Board's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Board or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Board's financial reporting process.

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Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Board's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Board's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Board to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Baker Tilly KDN LLP

Chartered Professional Accountants
Licensed Public Accountants

Peterborough, Ontario
April 6, 2021

**CORPORATION OF THE MUNICIPALITY
OF TRENT LAKES**



**TRENT LAKES PUBLIC LIBRARY BOARD
STATEMENT OF FINANCIAL POSITION
At December 31, 2020**

	2020	2019
	\$	\$
FINANCIAL ASSETS		
<u>Due from Municipality of Trent Lakes (note 2)</u>	<u>34,801</u>	<u>19,766</u>
NET FINANCIAL ASSETS	34,801	19,766
NON-FINANCIAL ASSETS		
<u>Tangible capital assets (note 3)</u>	<u>82,231</u>	<u>80,896</u>
ACCUMULATED SURPLUS (note 4)	<u>117,032</u>	<u>100,662</u>

The accompanying notes are an integral part of these financial statements

**CORPORATION OF THE MUNICIPALITY
OF TRENT LAKES**



**TRENT LAKES PUBLIC LIBRARY BOARD
STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS
For the Year Ended December 31, 2020**

	Budget 2020 \$ (Unaudited)	Actual 2020 \$	Actual 2019 \$
REVENUES			
Contributions from Municipality (note 2)			
Levy	183,480	183,480	168,286
Development charges	7,000	7,000	7,000
Unallocated costs	4,200	2,418	3,570
Province of Ontario	29,100	30,780	29,073
Other grants	1,500	1,475	1,475
User fees	4,250	1,048	4,550
Fundraising and donations	26,500	4,388	33,693
TOTAL REVENUES	256,030	230,589	247,647
EXPENSES			
Salaries and benefits	194,910	159,346	192,751
Materials	30,550	21,964	24,355
Periodicals and programs	1,900	852	1,946
Janitorial service	6,670	6,000	3,955
Administrative services	1,800	1,800	1,800
Insurance	3,500	3,828	2,632
Repairs and maintenance	4,200	2,418	3,570
Amortization	16,412	18,011	16,412
TOTAL EXPENSES	259,942	214,219	247,421
ANNUAL SURPLUS/(DEFICIT)	<u>(3,912)</u>	16,370	226
ACCUMULATED SURPLUS - beginning of year		100,662	100,436
ACCUMULATED SURPLUS - end of year		117,032	100,662

The accompanying notes are an integral part of these financial statements

**CORPORATION OF THE MUNICIPALITY
OF TRENT LAKES**



**TRENT LAKES PUBLIC LIBRARY BOARD
STATEMENT OF CHANGE IN NET FINANCIAL ASSETS
For the Year Ended December 31, 2020**

	Budget 2020 \$ (Unaudited)	Actual 2020 \$	Actual 2019 \$
ANNUAL SURPLUS/(DEFICIT)	(3,912)	16,370	226
Amortization of tangible capital assets	16,412	18,011	16,412
Acquisition of tangible capital assets	(19,500)	(19,346)	(22,557)
INCREASE/(DECREASE) IN NET FINANCIAL ASSETS	(7,000)	15,035	(5,919)
NET FINANCIAL ASSETS - beginning of year	19,766	19,766	25,685
NET FINANCIAL ASSETS - end of year	12,766	34,801	19,766

The accompanying notes are an integral part of these financial statements

**CORPORATION OF THE MUNICIPALITY
OF TRENT LAKES**



**TRENT LAKES PUBLIC LIBRARY BOARD
STATEMENT OF CASH FLOWS
For the Year Ended December 31, 2020**

	2020	2019
	\$	\$
CASH PROVIDED BY (USED IN)		
OPERATING ACTIVITIES		
Annual surplus	16,370	226
Items not involving cash		
Amortization of tangible capital assets	18,011	16,412
Change in non-cash assets and liabilities		
Due from Municipality of Trent Lakes	(15,035)	5,919
Net change in cash from operating activities	19,346	22,557
CAPITAL ACTIVITIES		
Acquisition of tangible capital assets	(19,346)	(22,557)
NET CHANGE IN CASH	-	-
CASH - beginning of year	-	-
CASH - end of year	-	-

The accompanying notes are an integral part of these financial statements

1. SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared in accordance with the standards in the Chartered Professional Accountants Canada Public Sector Accounting (PSA) Handbook. Significant aspects of the accounting policies adopted by the Board are as follows:

(a) Recognition of Revenue and Expenses

Revenue and expenses are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenue in the period in which the transactions of events occurred that give rise to the revenue; expenses are recognized in the period the goods or services are acquired and a legal liability is incurred or transfers are due.

Government funding and other grants are recognized in the financial statements as revenues in the period in which events giving rise to the transfers occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made.

User fees are recognized as revenue in the year the goods and services are provided.

Donations and fundraising revenue is recognized when the amounts are received.

(b) Use of Estimates

Certain items recognized in the financial statements are subject to measurement uncertainty. The recognized amounts of such items are based on the Board's best information and judgment. By their nature, these estimates are subject to measurement uncertainty and the effect on the financial statements of changes in such estimates in future periods could be significant. The Board's significant estimates include:

- The amounts recorded for amortization of tangible capital assets are based on estimates of useful life and residual values.

(c) Tangible Capital Assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, if any, of tangible capital assets is amortized on a straight-line basis, over the expected useful life of the asset, as follows:

Computers	5 years
Books	2-7 years
Furniture	5 years

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and are also recorded as revenue.

Tangible capital assets categorized as assets under construction are not amortized until they are put into service.

(d) Non-Financial Assets

Tangible capital assets and other non-financial assets are accounted for as assets by the Board because they can be used to provide services in future periods. These assets do not normally provide resources to discharge the liabilities of the Board unless they are sold.

**TRENT LAKES PUBLIC LIBRARY BOARD
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended December 31, 2020**

1. SIGNIFICANT ACCOUNTING POLICIES, continued

(e) Reserves and Reserve Funds

Certain amounts, as approved by the Board, are set aside in reserves and reserve funds for future operating and capital purposes. Transfers to and/or from reserves and reserve funds are an adjustment to the respective fund when approved.

(f) Inter-entity Transactions

The Trent Lakes Public Library Board is a Board of the Municipality of Trent Lakes and is consolidated with the Municipality's financial statements.

Allocated costs and recovery of costs are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties.

Unallocated costs are measured at the carrying amount, which is the amount recorded in the records of the Municipality.

2. INTER-ENTITY TRANSACTIONS

During the year, the Board entered into transactions with the Municipality of Trent Lakes.

As part of the budgeting process, the Municipality approves contributions to the Board which are identified on the Statement of Operations and Accumulated Surplus.

Details of the inter-entity expense transactions are as follows:

	2020	2019
	\$	\$
Allocated costs:		
Administrative services	1,800	1,800
Insurance	3,828	2,632
	5,628	4,432
Unallocated costs:		
Repairs and maintenance	2,418	3,570
	8,046	8,002

In addition, the following services are provided to the Board by the Municipality at no cost:

- Professional services
- Rental of buildings

All balances with the Municipality of Trent Lakes have been identified on the Statement of Financial Position. Due from (to) balances are unsecured, without interest and have no terms of repayment.

**CORPORATION OF THE MUNICIPALITY
OF TRENT LAKES**



**TRENT LAKES PUBLIC LIBRARY BOARD
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended December 31, 2020**

3. TANGIBLE CAPITAL ASSETS

The net book value of the Board's tangible capital assets are:

	Computers \$	Books \$	Furniture \$	2020 Totals \$	2019 Totals \$
COST					
Balance, beginning of year	30,941	110,699	1,549	143,189	134,271
Add: additions during the year	1,354	17,992	-	19,346	22,557
Less: disposals during the year	-	4,751	-	4,751	13,639
Balance, end of year	32,295	123,940	1,549	157,784	143,189
ACCUMULATED AMORTIZATION					
Balance, beginning of year	21,441	40,852	-	62,293	59,520
Add: additions during the year	2,565	15,136	310	18,011	16,412
Less: disposals during the year	-	4,751	-	4,751	13,639
Balance, end of year	24,006	51,237	310	75,553	62,293
NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS	8,289	72,703	1,239	82,231	80,896

4. ACCUMULATED SURPLUS

Accumulated surplus consists of the following:

	2020 \$	2019 \$
Invested In Capital Assets		
Tangible capital assets - net book value	82,231	80,896
Surplus	82,231	80,896
Reserve Fund		
Future development	34,801	19,766
	117,032	100,662

5. BUDGET FIGURES

The operating budget, approved by the Board, for 2020 is reflected on the Statement of Operations and Accumulated Surplus and the Statement of Change in Net Financial Assets. The budgets established for capital investment in tangible capital assets are on a project-oriented basis, the costs of which may be carried out over one or more years and, therefore, may not be comparable with current year's actual expenditure amounts. Budget figures have been reclassified for the purposes of these financial statements to comply with PSA reporting requirements. Budget figures are not subject to audit.

6. UNCERTAINTY CAUSED BY COVID-19

In March 2020, the World Health Organization categorized COVID-19 as a pandemic. The potential economic effects within the Board's environment and in the global markets, possible disruption in supply chains, and measures being introduced at various levels of government to curtail the spread of the virus (such as travel restrictions, closures of non-essential municipal and private operations, imposition of quarantines and social distancing) could have a material impact on the Board's operations. The extent of the impact of this outbreak and related containment measures on the Board's operations cannot be reliably estimated at this time.