



Municipality of Trent Lakes

2023

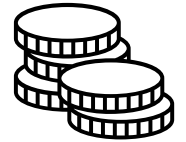
Q2

Report Card

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Administration



Finance

Tax Receivables

Tax Receivables
\$984,387.02
 as of
June 30, 2023



6.95%
 Compared to
 2022

During Q2, 2023, Finance Department activities included:

Tax Billings	
Q2 2023	Q2 2022
7807	7650

Cash Receipts	
Q2 2023	Q2 2022
\$6,740,953.54	\$7,234,720.46

Tax Certificates	
Q2 2023	Q2 2022
40	45

Accounts Payable	
Q2 2023	Q2 2022
\$6,674,733.08	\$5,595,089.06

Finance/Administration Successes:

- 2023 Final Tax Billing.
- 2023 Water Budgets.
- Completion of Council Strategic Plan. Goals include:

1. To Have the Best Policies in Place to Streamline Municipal Processes.
 2. To Have Infrastructure in Place in Order to Best Support Future Growth of the Municipality.
 3. To Better Communicate the Vision of Trent Lakes.
 4. To Help the Corporation of the Municipality of Trent Lakes Remain an Employer of Choice for Existing and New Staff.
 5. To Take the Lead on Initiating Environmental Stewardship for the Community.
 6. To Continue to Build Relationships for the Community.
- Updated Grant Policy with new awarding matrix
 - Implementation of after-hours by-law enforcement

Purchasing

Purchasing awards made with delegated authority:

Q2 2023

Procurement Number	Title	Successful Bidder	Bid Amount (Excluding Taxes & Contingency)
RFQ-01-2023	Buckhorn Community Improvement Plan (CIP) review	1631071 Ontario Inc. o/a RCI Consulting	\$52,000.00
RFT-05-2023	Janitorial Services	Corporate Mirror Inc. o/a Cleaning Masters Canada	\$93,023.00
RFP-02-2023	Galway Hall Kitchen Renovations	MVW Construction & Engineering Inc.	\$199,997.07

Corporate Services Successes:

- Completion of inventorying and organizing building permits (pictured below).
- Thorough review of existing committee structures and recommendations for options moving forward.
- Preparation of a CCDC Contract tender for the Dedicated Mechanics Facility with electronic submissions.
- Researched and coordinated annual Joint Council Meetings with Curve Lake, Selwyn and North Kawartha beginning in September 2023.



Economic Development

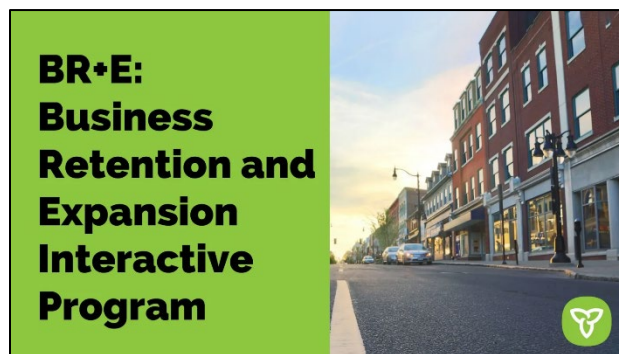
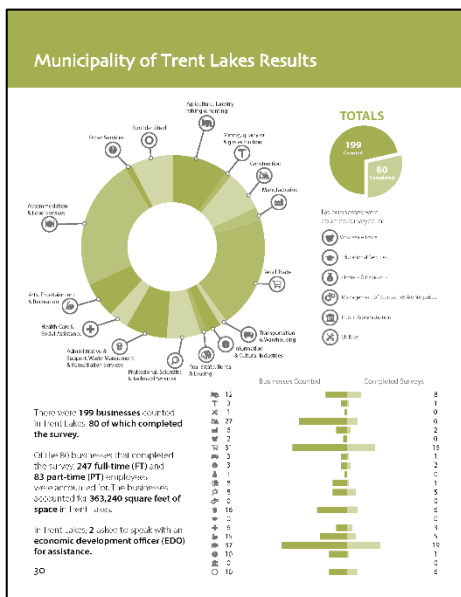


Economic Development Successes:

- Implementation of the Economic Development, Tourism, and Recovery Strategic Plan:

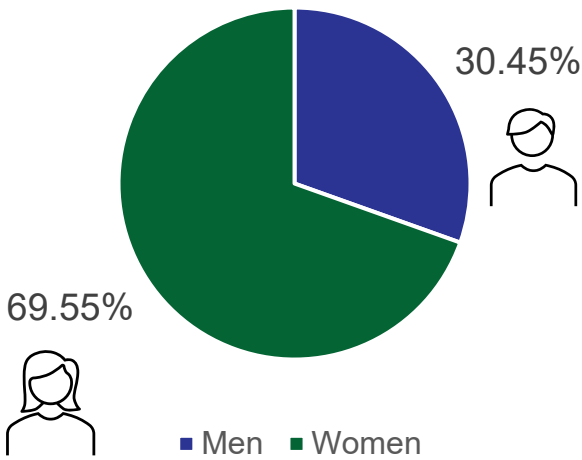
Goal	Action
Addressing Labour Attraction and Retention Challenges	Partnering With Peterborough County to Apply for Funding to Create a Mobility Hub
Building Community Cohesiveness	
Building Partnerships to Support Businesses	Reinstated Joint Council Meetings
	Attended PKED EDO Roundtable in April
Supporting Local Business	Developing a new Community Improvement Plan

- Attended 3-day Business Retention and Expansion training series by OMAFRA.
- Creation of an external communications plan. Its action items will support the attraction of residents, businesses and tourists.
- Completion of the Community Strategic Plan.
- Supported the PKED Business Count Report.

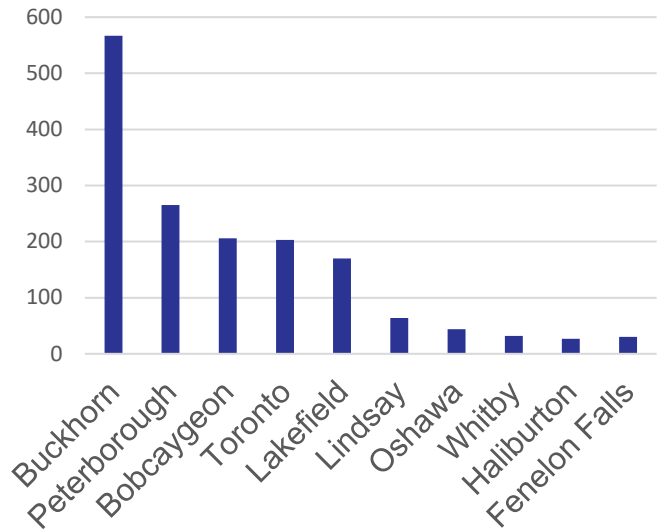


Marketing – Social Media

Current Audience by Gender



Facebook & Instagram Followers by Location



Facebook Page Reach
49,098 people



19%
Compared to Q2 2022

Instagram Page Reach
1,249 people



626%
Compared to Q2 2022

Facebook Page Visits
5,802 people



80%
Compared to Q2 2022

Instagram Page Visits
291 people



410%
Compared to Q2 2022

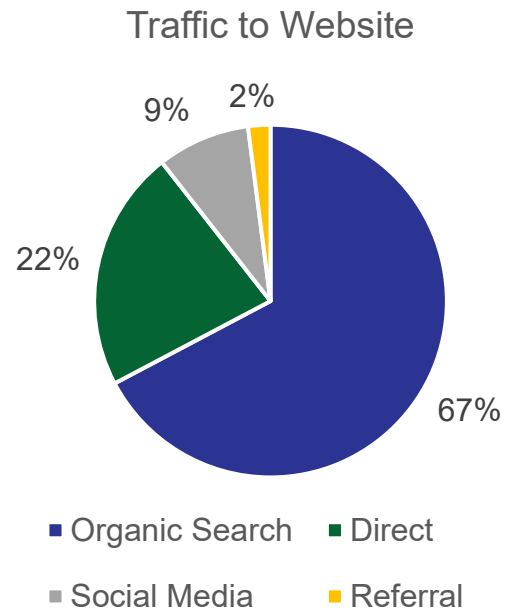
A Facebook post regarding not allowing fireworks on Victoria Day had massive reach in May 2022, resulting in a decrease in reach for Q2 2023.

Total Social Media Followers
3,508

Marketing – Website

Top 10 viewed pages on www.trentlakes.ca for Q2, 2023:

Website Page	# of Views
Home	10,603
Burn Permits	5,461
Transfer Stations	3,621
Burn Ban Public Notice (News Release)	1,443
Careers and Volunteering	1,405
Council Meetings	1,143
Staff Directory	1,121
Recycling and Garbage	980
Fire and Emergency Services	747
Council Members	674



Page view highlights comparing Q2 2023 vs. Q2 2022:

Website Page	% Change in Views
FoodCycler	↑ 2,105%
News	↑ 244%
Firefighter Recruitment	↑ 139%
Boat Launches	↑ 129%
Burn Permits	↑ 119%
Report an Issue	↑ 85%
Fire	↑ 70%



Marketing – Communications

Media Releases

April 4: Trent Lakes introduces Clean Roadways For Earth Day.

May 11: Over 54 bags of litter removed from Trent Lakes’ roadways for Earth Day campaign.

May 25: Trent Lakes’ Municipal Council seek resident proposals for future of previous community hall.

May

Municipality of Trent Lakes seeks usage proposals for old community hall

Municipality of Trent Lakes
May 2 · 🌐

Our 2023 Clean Roadways For Earth Day campaign was a huge success, and it is all because of you! 🍀

We had 52 participants of all ages take part in cleaning our roadways in celebration of Earth Day. 🌍

- 42+ bags of garbage collected
- 12+ bags of recycling collected
- 20+ roads were covered in the cleanup

Thank you to our passionate community who took part. As a thank you, one winner has been chosen at random to receive a free FoodCycler unit. Congratulations to... Marty Kusluskil! 🥳

April

Peterborough News
April 10, 2023

Free Well Water Sampling Program Resumes April 11 in North Kawartha and Trent Lakes

Peterborough Public Health (PPH), the Township of North Kawartha, and the Municipality of Trent Lakes are making well water testing easier for all permanent and seasonal residents by offering free well water sample drop off from spring to fall.

Trent Lakes introduces clean roadways program for Earth Day

Chance to win a FoodCycler unit; at least 400 Trent Lakes households are now using FoodCyclers to help divert food waste from landfills.

By Brendan Burke Local Journalism Initiative Reporter
Thursday, April 6, 2023 · 1 min to read

[f](#) [t](#) [in](#) [e](#) [p](#) [u](#) [b](#)

June

E-bike commute from Buckhorn to Peterborough sparks idea

Citizens for Alternative Transportation hope to bring Mobility Hub to Trent Lakes.

By Brendan Burke Local Journalism Initiative Reporter
Monday, June 12, 2023 · 2 min to read

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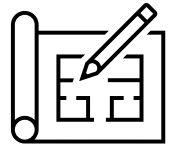
JOIN THE CONVERSATION

Clifford Skansvold/Kawartha file photo
A person rides an e-bike on Water Street. With alternative transportation like electric bicycles and scooters growing in popularity, a group has been formed to study ways to expand their use in Trent Lakes.

Marketing and Communication Successes:

- Completion of Internal Communications Plan.
- 52 participants for the “Clean Roadways for Earth Day” campaign and contest.
- Partnered with RogersTV to re-broadcast Council meetings online and on TV.
- Local media pickups on all sent press releases.
- Gained 213 social media followers in Q2, 2023.

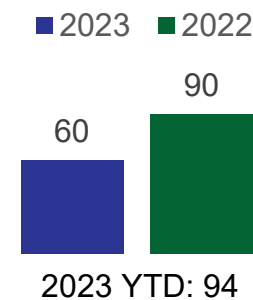
Building, Planning & By-law



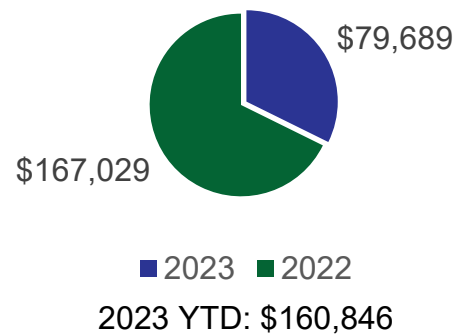
Building

Permits

Q2 Permits Issued

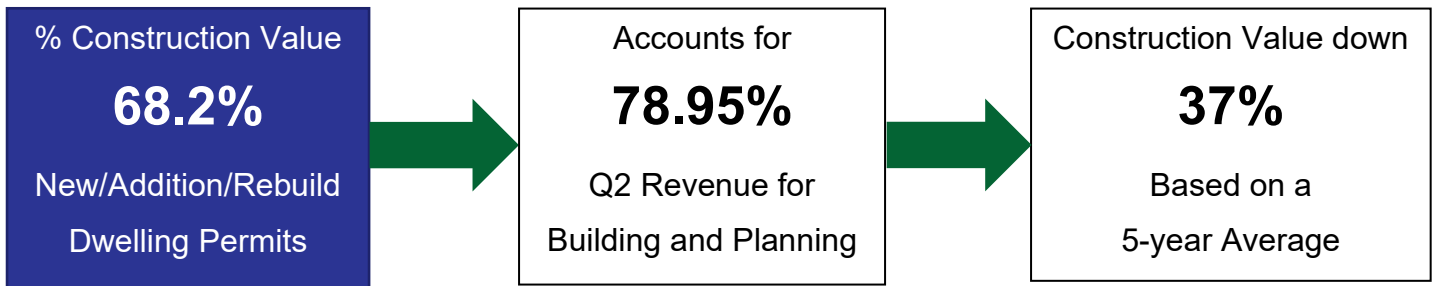
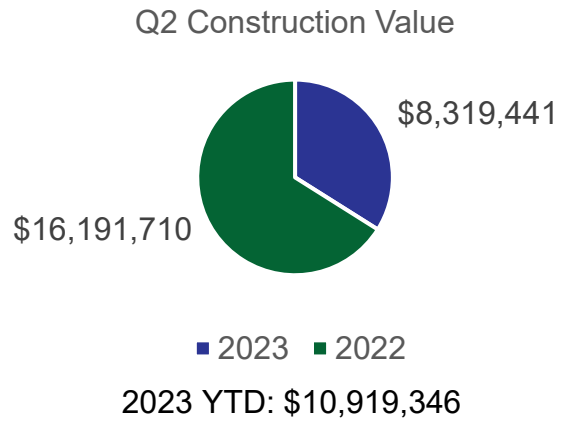
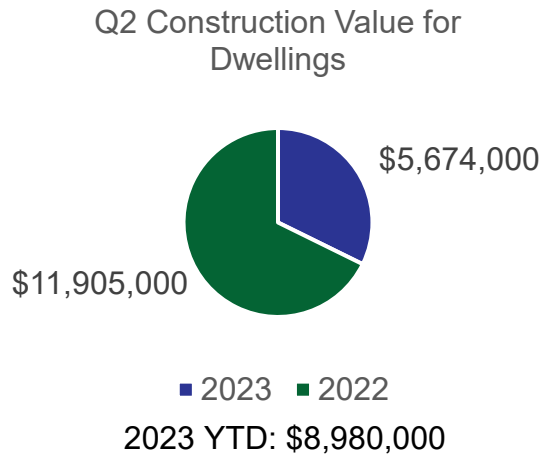


Q2 Permit Fees Collected



- 34 Permits waiting for further information.
- 11 Permits in abandon state given notice of rejection.
- 5 Permits waiting planning approval for further processing.
- 5 Permits waiting plans review.
- 7 permits waiting for payment to be issued.

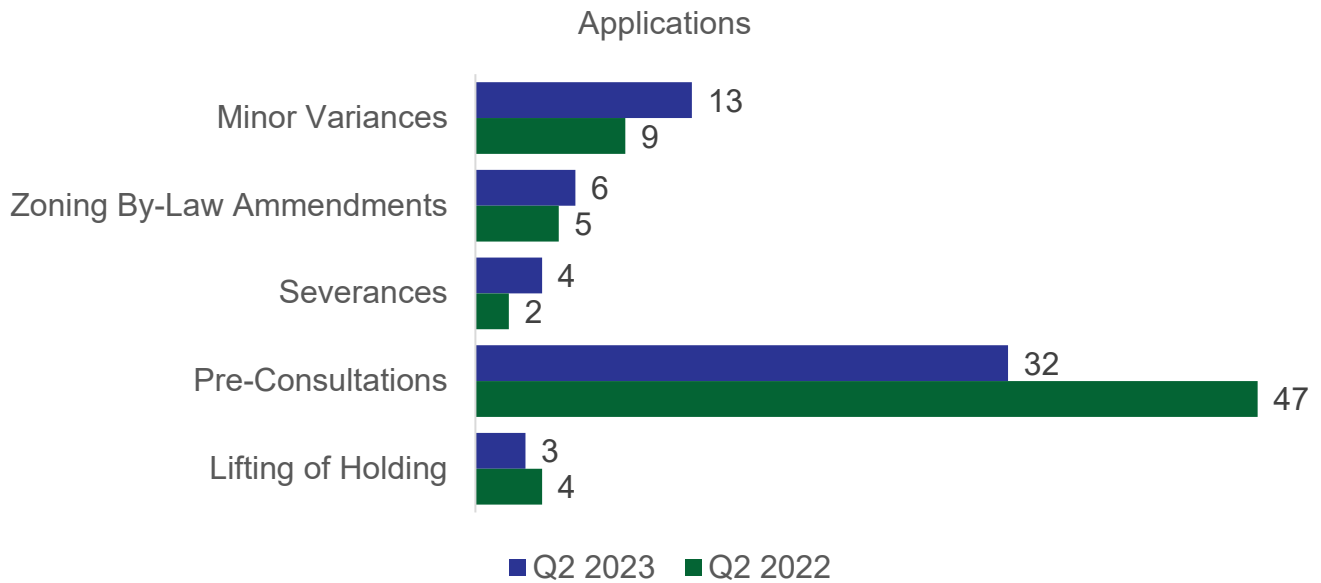
Construction Value



Q2	2022	2023	YTD
New Dwellings (Development Fees)	14	7	10
Replacement Dwellings	5	5	6
Inspections	319	372	600

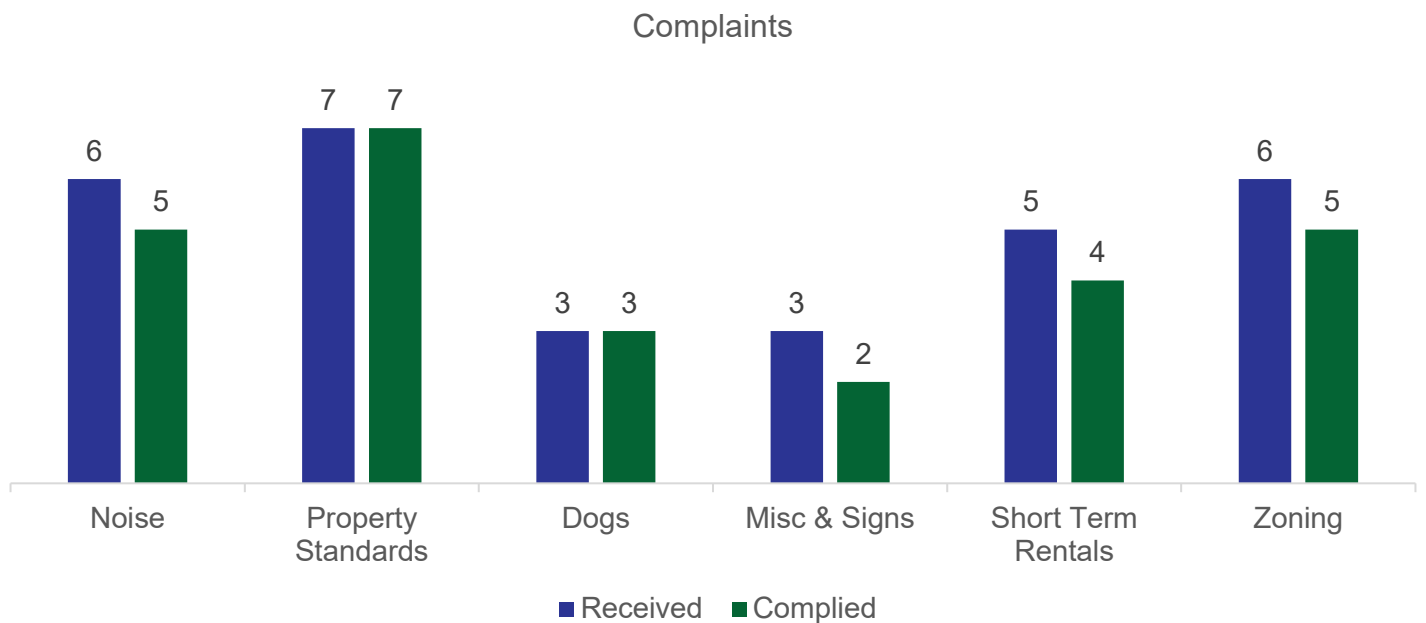
Planning

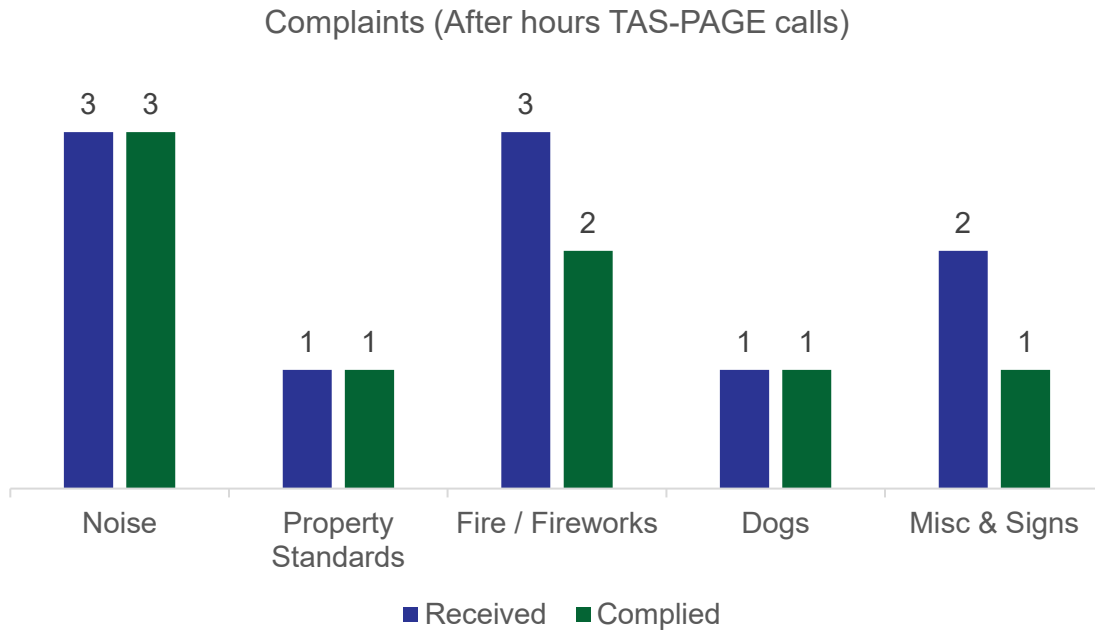
Applications



- 10 Zoning By-law Amendment applications in the processing stage.
- 4 new Zoning By-law Amendment applications to be reviewed.

By-law





Short-Term Rentals



All complaints pertaining to Short Term Rentals were **noise related**.

Building, Planning and By-law Successes:

- Implementation of Cloud Permit Planning Module to work in tandem with the Building Permit Module.
- Onboarding of Maxama Protection Inc for afterhours By-law enforcement.
- Onboarding of Jacob Hahn, Building Inspector, to assist with day-to-day operations.
- Acquisition of a large format printer/scanner allowing the department to print large scale plans for permit holders.

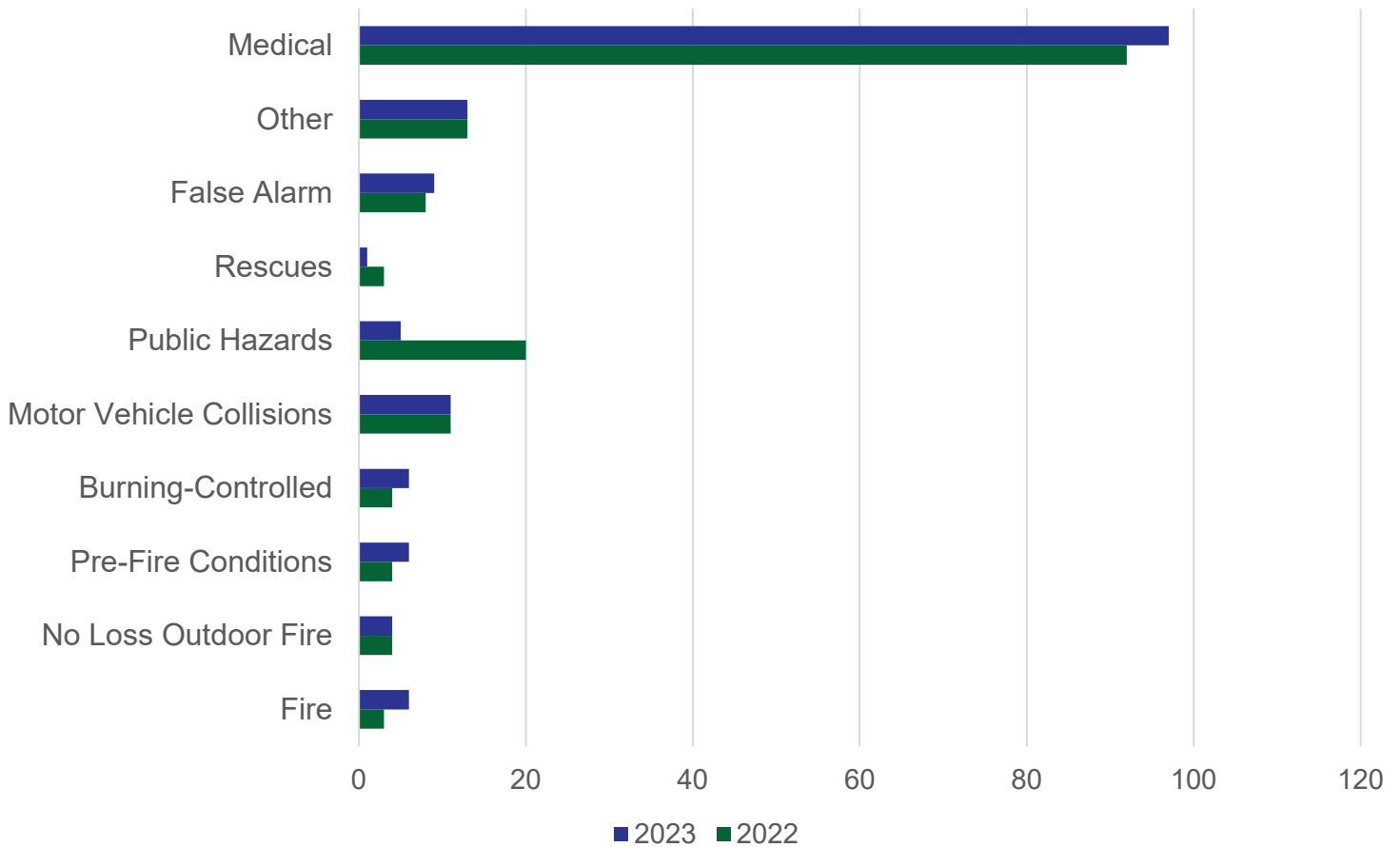
Fire & Emergency

Incidents – By Type

Total incidents April - June

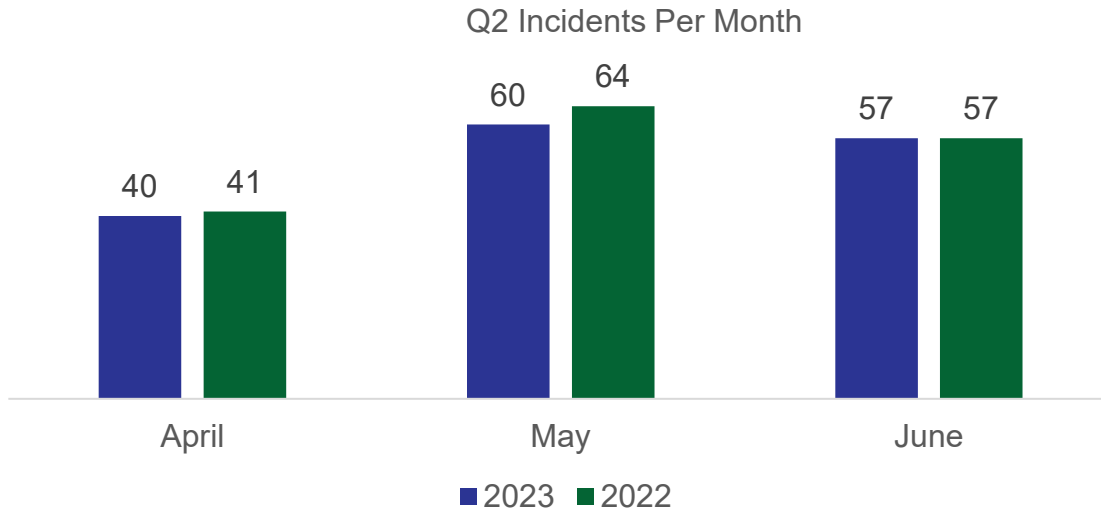


Q2 Incidents

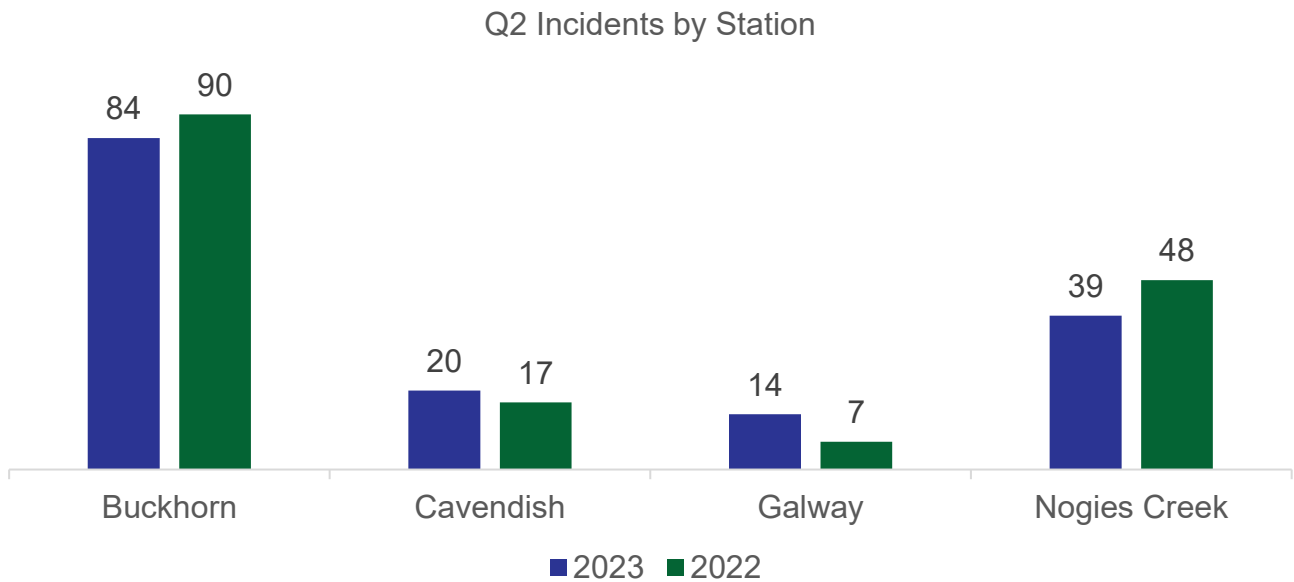


YTD: 260 Incidents

Incidents – By Month



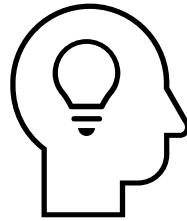
Incidents – By Station



Hours

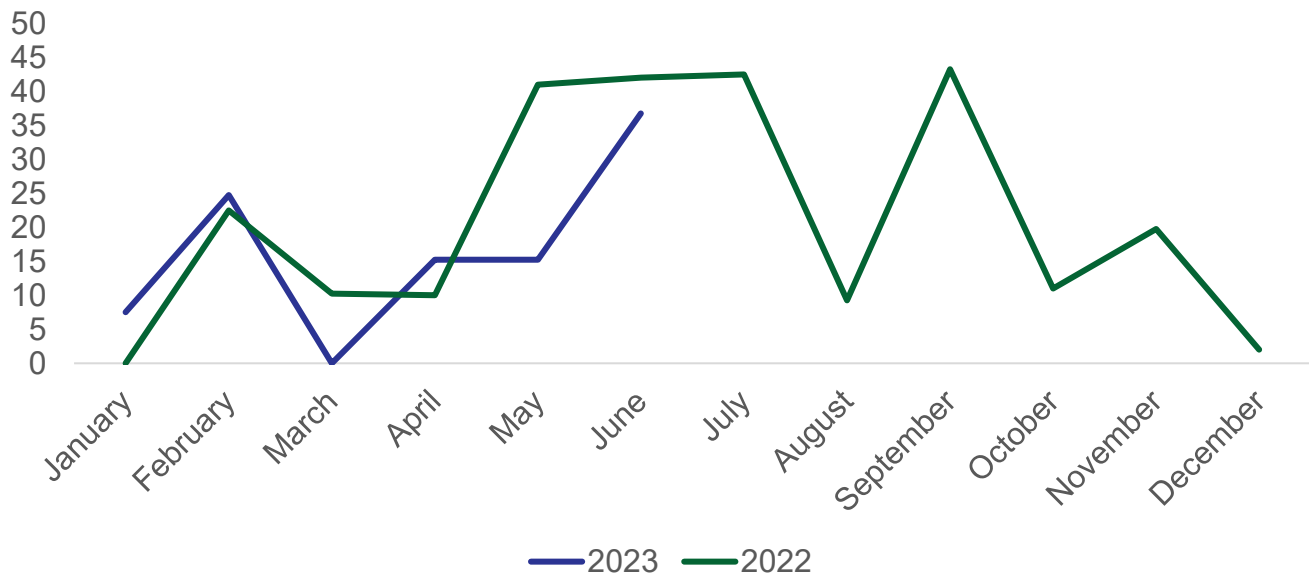
Public Education

2023 Q2 Average
22.4 hours



2022 Q2 Average
31 hours

Q2 Monthly Hours for Public Education

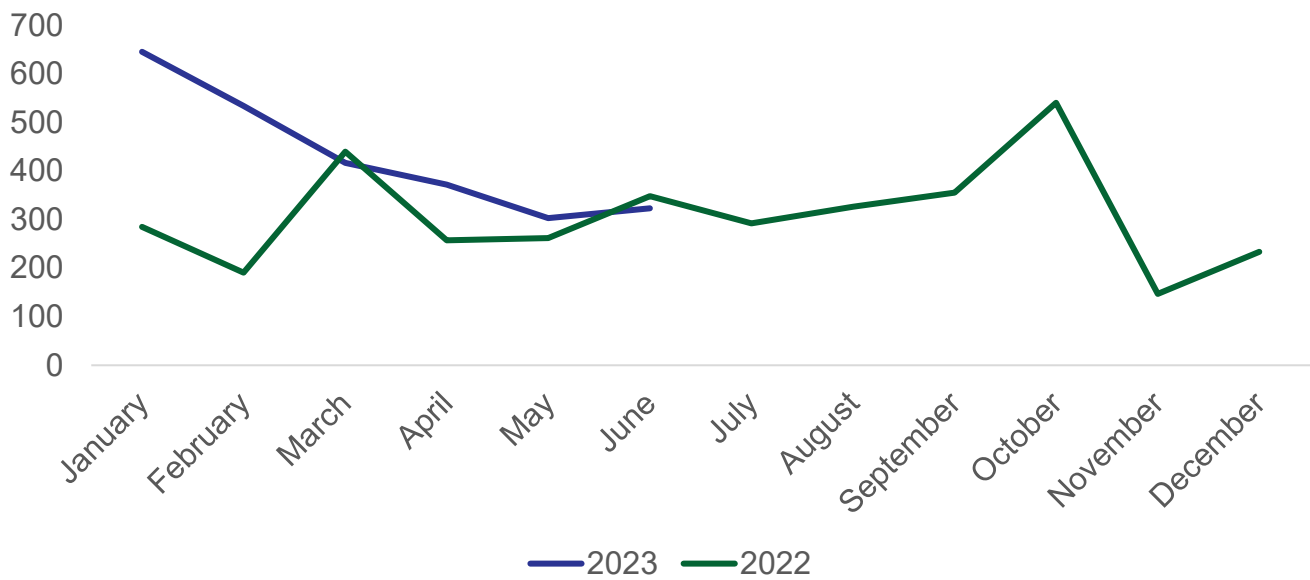


YTD: 99.5 Hours

Training



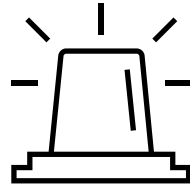
Q2 Monthly Hours for Training



YTD: 2594.15 Hours

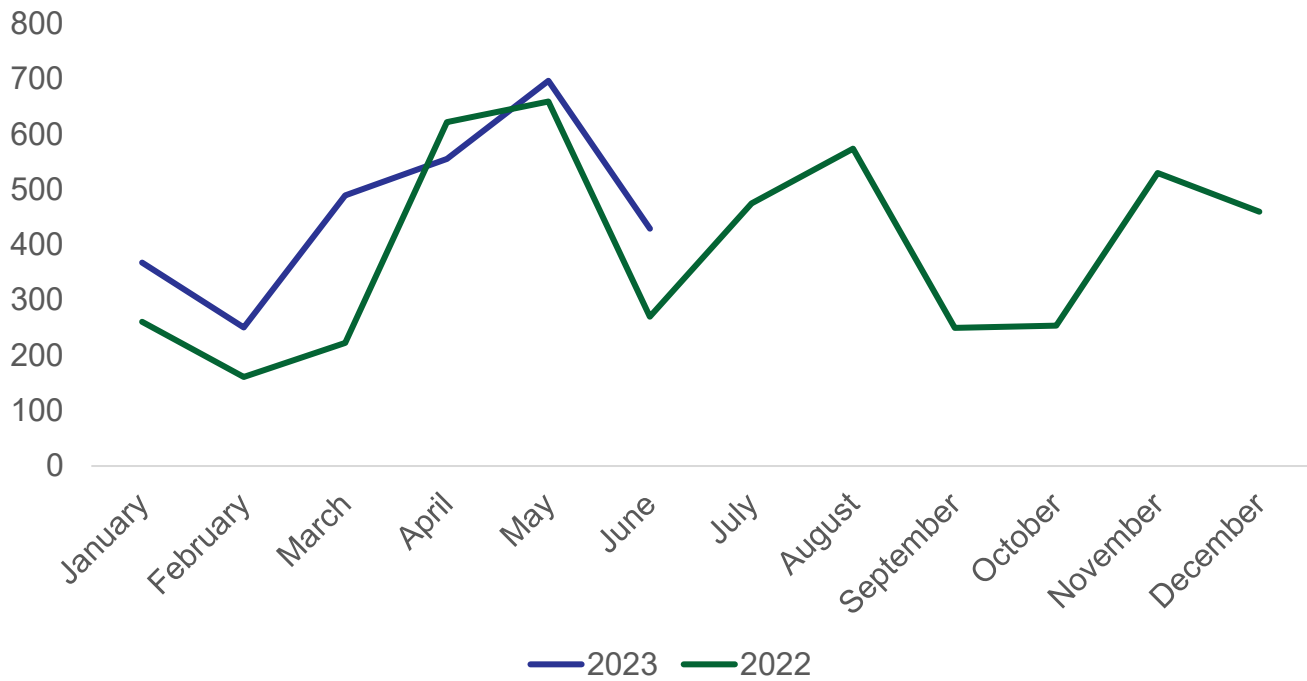
Incidents

2023 Q2 Average
**560
hours**



2022 Q2 Average
**517
hours**

Monthly Hours for Incidents

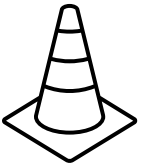


YTD: 2,787.5 Hours

Fire Successes:

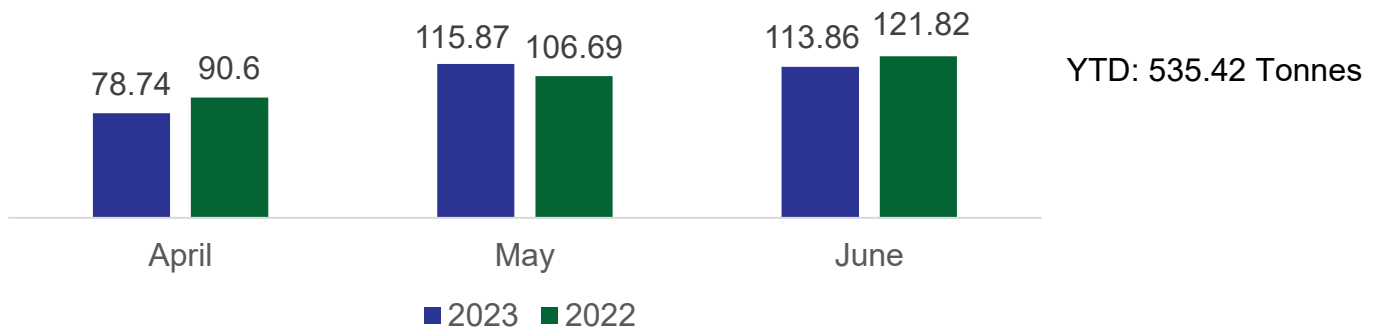
- 13 new firefighters have been hired and have commenced their First Aid training.
- 4 Firefighters have completed Firefighter I & II through the Eastern Ontario Fire Academy.
- Defibrillators have been recertified.
- Applied for the Province for years of service medals.
- Annual Certification of all trucks completed.
- Trailer Park public education visits have commenced.

Public Works and Waste Management

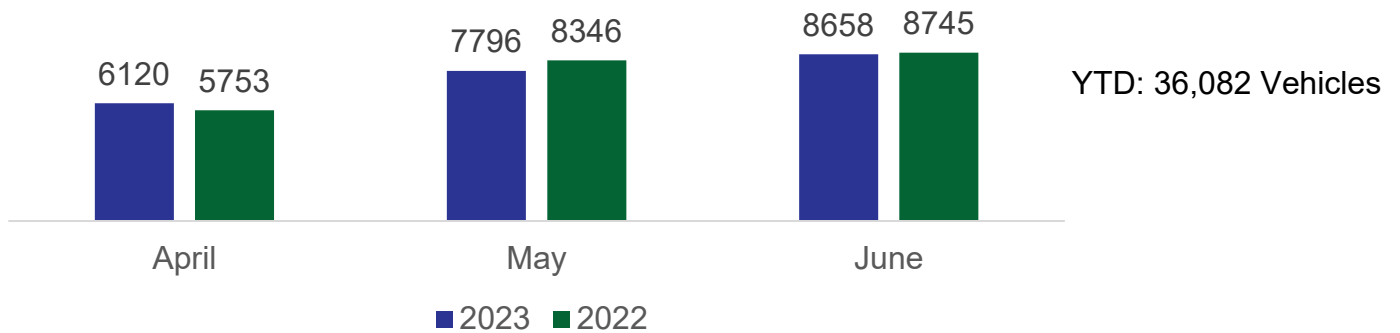


Waste Management

Garbage Quantities (in Tonnes)



Vehicle Counts



2023 Recycling Events Update

- Bulky/hard plastic recycling program is operating successfully.
- Paper shredding event was held June 10 at the Bobcaygeon Transfer Station.
 - 11 – 95-gallon containers were collected and shredded.
- Mattress collection event held June 9 – 11 at the Bobcaygeon Transfer Station.
 - 99 mattresses were collected.

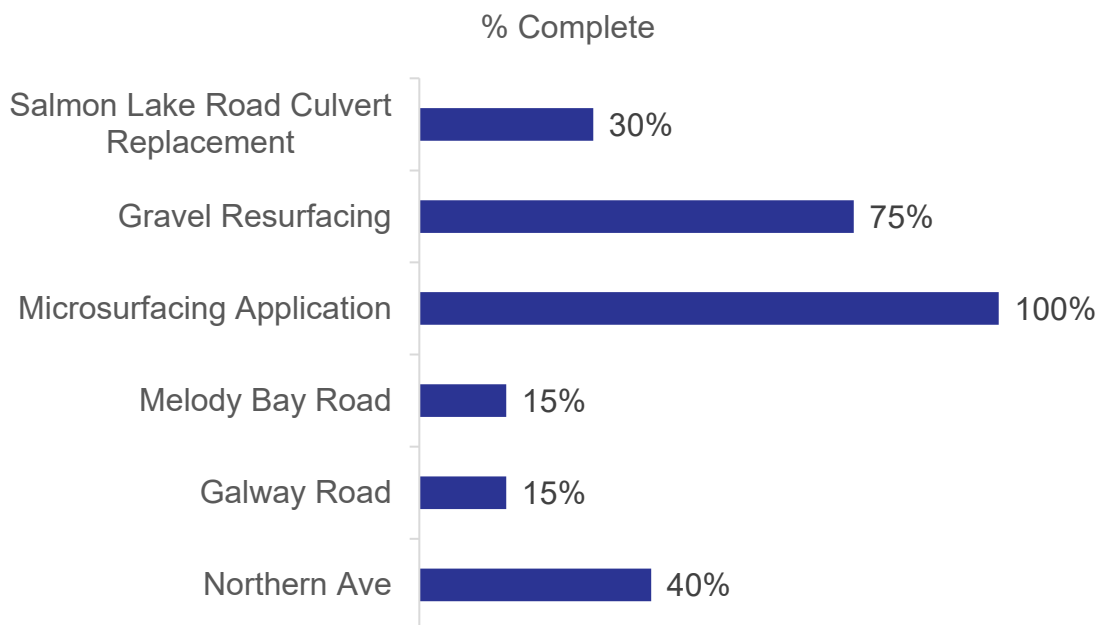
Engineering and Design

- Dedicated Mechanics Facility Project:
 - Final designs reviewed and approved.
 - Construction tender released.
 - Mandatory site meeting held.
 - Contract administration and site inspection tender released.
- Roads Need Study underway:
 - Spring traffic counts completed.
 - Summer traffic counts have commenced.

Operations

- Roadside brushing and mowing.
- Delivery of new street sweeper.
- Road sweeping completed.
- Grading of gravel roads and calcium chloride application.
- Ditching for capital projects.
- Commenced re-gravelling work on scheduled roads.
- Tree removal on various municipal roads.
- Cold mix patching on surface treated roads, where necessary.

Capital Projects and Road Work

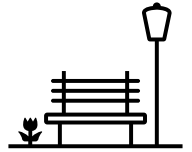


Public Works Successes:

- Clean Roadways For Earth Day campaign:
 - 52 participants.
 - 42 bags of garbage collected.
 - 12 bags of recycling collected.
 - Tires and paint cans collected.
 - Approximately 20 municipal roads were cleaned up throughout the Municipality.
 - One participant was selected by random draw to win a FoodCycler.

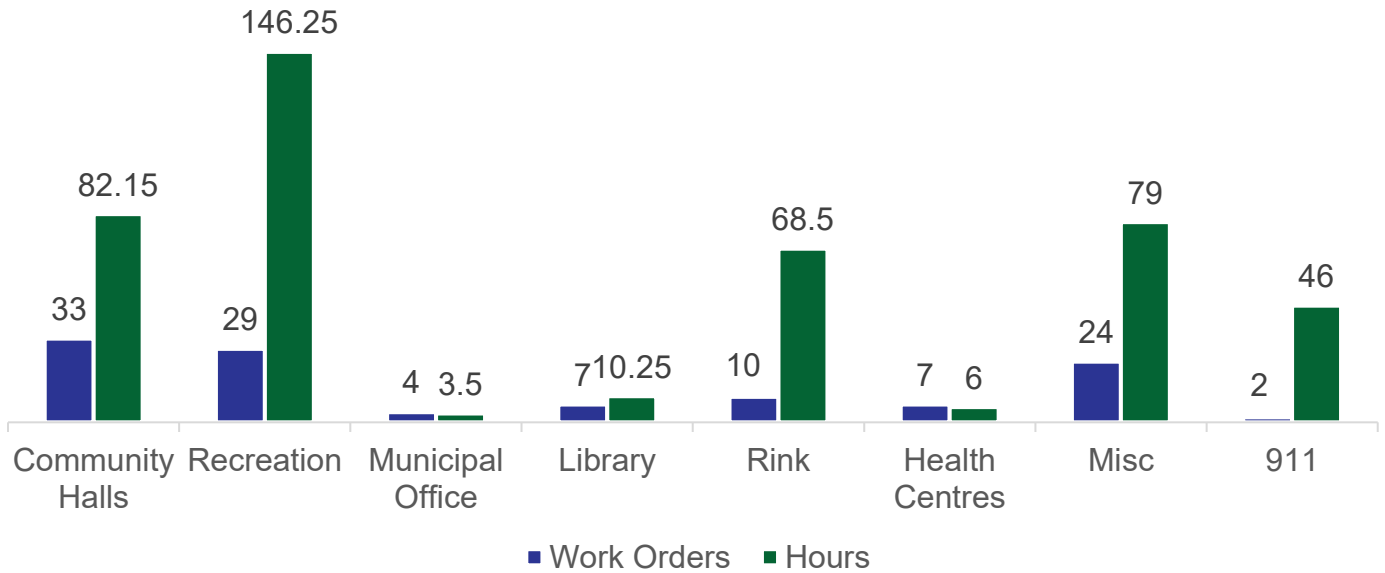
- 150 additional FoodCycler units purchased and available to residents, including the FoodCycler Original and the FoodCycler Maestro.

Recreation and Facilities



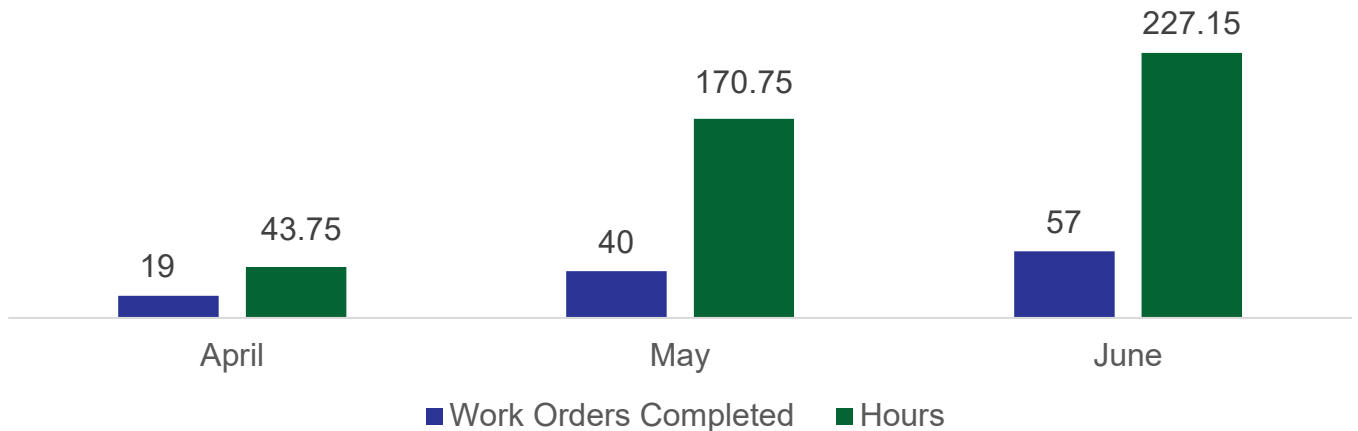
Work Orders – Completed

Distribution of Work Orders

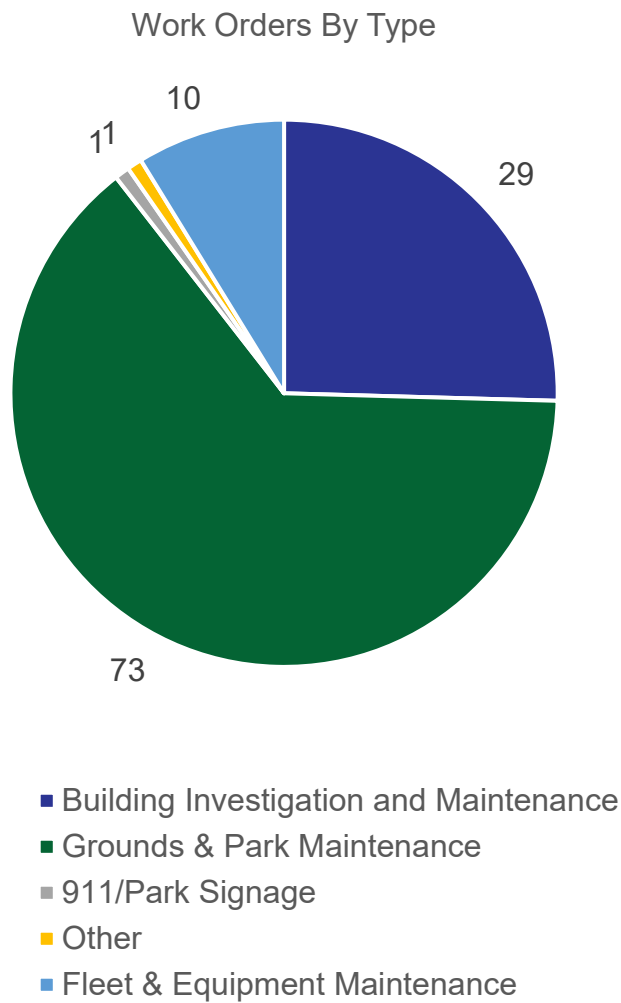


Work Orders – Distribution

Work Orders and Hours



Work Order – By Type



YTD Work Orders: 209
YTD Hours: 612.65

Recreation and Facilities Successes:

- Implementation of self-watering planters and hanging baskets.
- Awarded Galway Kitchen Renovation to MVW Construction & Engineering Inc.

Green Initiatives

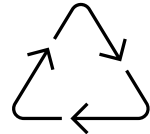
42+ bags worth of garbage collected for Clean Roadways For Earth Day campaign.



Installed retrofitting LED lighting at Buckhorn Depot.



Introduced a new lumber re-use program at Transfer Station Sites.



Self-watering flower baskets active throughout Buckhorn.





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