

## Design and Feasibility Study



### Purpose

To promote the undertaking of studies, plans, assessments, and architectural/design drawings that determine the site specific potential/feasibility of adaptively reusing, rehabilitating, retrofitting, converting, improving or redeveloping existing buildings, and/or developing vacant property. This program will also help ensure that professional design studies, architectural/ design drawings, heritage design studies, heritage impact assessments, and other studies meet the Municipality's guidelines, standards and requirements.

### Description

This program will provide a grant equal to up to 50% of the cost of professional design studies, architectural/ design drawings, site plans, heritage design studies, heritage impact assessments, and other studies, plans and analyses, to a maximum grant of \$2,000 per study, and a maximum of two (2) eligible studies per property/project.

Grant payments approved under this program would be provided to applicants following submission to the Municipality for review of the final completed study, plans, drawings or assessment with the original invoice, indicating that the study consultants have been paid in full.

### Program Requirements

Applicants are eligible to apply for funding under this program, subject to meeting the general program requirements, the following program requirements, and subject to the availability of funding as approved by Council:

**a)** Eligible studies include:

- i)** Professional urban design studies and/or architectural/design drawings;
- ii)** Site Plan/Site Plan drawings;
- iii)** Heritage design studies/heritage impact assessments;
- iv)** Concept plans;
- v)** Structural analyses;
- vi)** Market analyses;
- vii)** Evaluation of existing and proposed mechanical, electrical, and other building systems;
- viii)** Traffic impact assessments;
- ix)** Environmental site assessments including a complete Phase One Environmental Site Assessment (ESA), Phase Two ESA3 (partial, complete or supplemental), Designated Substances and Hazardous Materials Survey, Risk Assessment/Risk Management Plan; and
- x)** Any other study as approved by the Municipality.

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## Program Requirements (cont.)

**b)** Applicants must clearly demonstrate their legitimate intention to undertake eligible community improvement works on a property by whatever means deemed necessary by the Municipality. Studies undertaken solely for the purposes of purchase/sale due diligence shall not be eligible for this program.

**c)** All studies/drawings/plans/assessments must:

- i)** be completed by qualified/licensed professionals as determined by the Municipality;
- ii)** be submitted to the Municipality in electronic and hard copy format for the Municipality's review and retention;
- iii)** meet all of the Municipality's applicable guidelines, by-laws, policies, procedures, standards and requirements; and,
- iv)** be to the Municipality's satisfaction.



In the case of an application for a Phase Two ESA, applicants must complete and submit to the Municipality a Phase One ESA that recommends the undertaking of a Phase Two ESA.

This may include, but is not necessarily limited to the submission of a letter of intent to renovate, adaptively reuse, expand and/or develop/redevelop the property, and submission of a preliminary development concept/plan (if planning applications have not yet been submitted).

## How to Apply

Visit [www.trentlakes.ca/CIP](http://www.trentlakes.ca/CIP) for full program details and eligibility, then contact our Planning Department to discuss your project.