



Municipality of Trent Lakes

2026

Q1

Report Card

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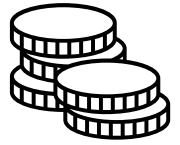
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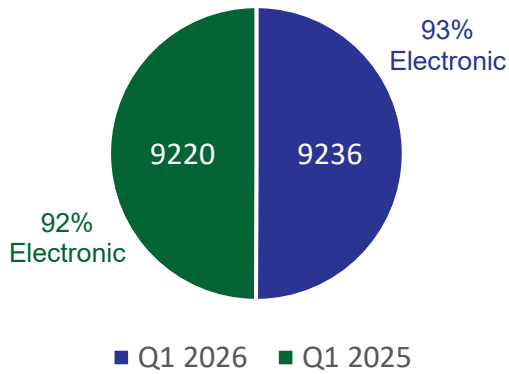
Administration

Finance

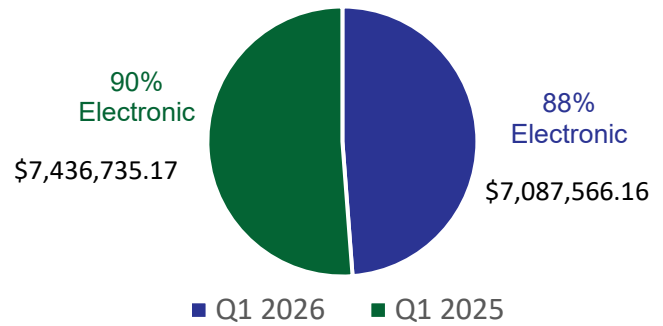


Payments

Cash Receipts



Accounts Payable



Budget Expenditure to **March 31, 2026**:

= 15.89%

Budget Expenditure to **March 31, 2025**:

= 16.47%

Finance/Administration Successes:

- Completion of 2025 financial audit.
- Annual performance evaluations.
- 7,674 Interim tax bills produced and mailed.

Purchasing

Purchasing Awards with Delegated Authority:

Procurement Number	Title	Successful Bidder	Bid Amount (Excluding Taxes & Contingency)
RFT-2026-01	Installation of Standby Generator at Galway Hall	Ferguson Electric Company Ltd.	\$139,500.00
RFT-2026-02	Four-wheeled Drive Front End Loader Backhoe	Toromont Industries Ltd.	\$234,000.00
RFT-2026-03	Hot Mix Asphalt	GIP Paving Inc.	\$82,237.50
RFP-2026-01	Services for the Development of a New Comprehensive Zoning By-law	Jp2g Consultants Inc.	\$60,675.00

Corporate Services

Corporate Services by the numbers:

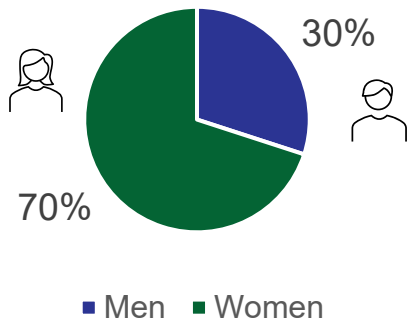
	Q1 2026	Q1 2025	2026 YTD	2025 YTD
Commissioning	3	2	3	2
Reports to Council	6	11	6	11
Shoreline Road Allowance Applications	2	0	2	0
Applications for Municipal Land	1	1	1	1
Procurements	4	0	4	0
FOI Requests	2	0	2	0
Lottery Licences	3	2	3	2
Civil Ceremonies	2	1	2	1
Marriage Licences	2	0	2	0

Corporate Services Successes:

- Finalized work plan for the 2026 Election, including a comprehensive communications plan.
- Finalized an election logo and development of branded election materials.
- Completed the annual statistical report to the Information and Privacy Commissioner, as well as the accessibility compliance report required every two years.
- Completed the annual records destruction for records to be destroyed after 2025 in accordance with B2020-119.
 - 2025 Electronic Document statistics:
 - Total Document Alerts: 15,466
 - Total archived documents: 4,149
 - **Total electronic documents destroyed: 11,317**

Communications – Social Media

Current Audience by Gender

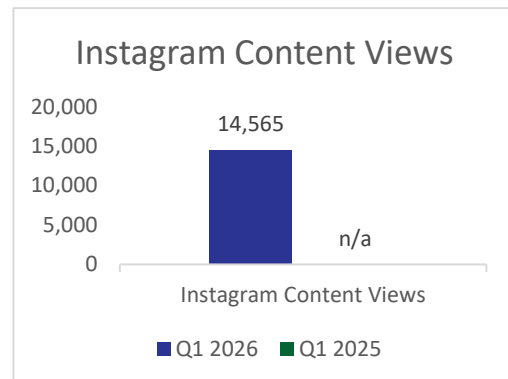
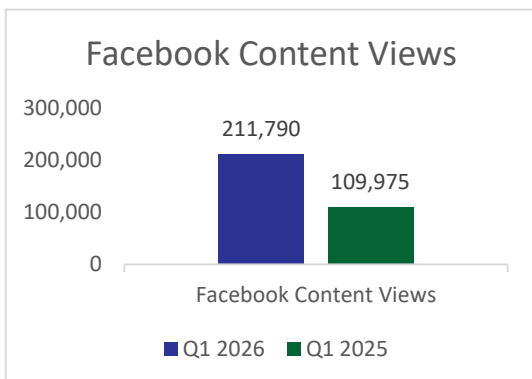
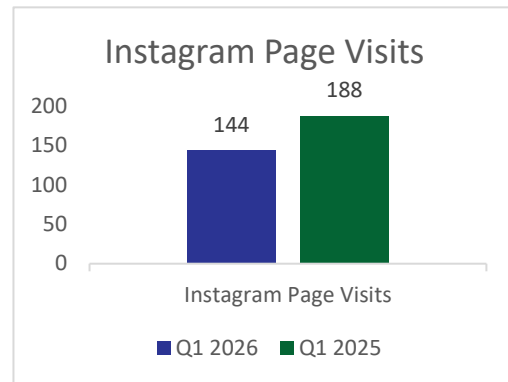
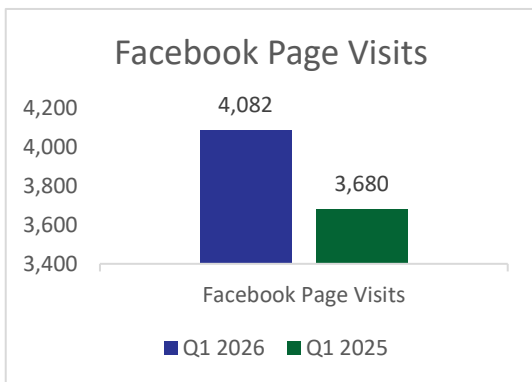


Q1 2026 Social Media Followers
5,039

Q1 2025 Social Media Followers
4,369

Posts with Most Reach in Q1 2026:

- No Daytime Burning Begins April 1 – **32.1K**
- Load Restrictions in Effect March 1 – **13.7K**
- Trent Lakes Fire Rescue received \$65,780 from the Ontario Government's Fire Protection Grant. – **7.4K**
- Gannon's Narrows Bridge Construction Notice – **6.8K**



Communications – Website

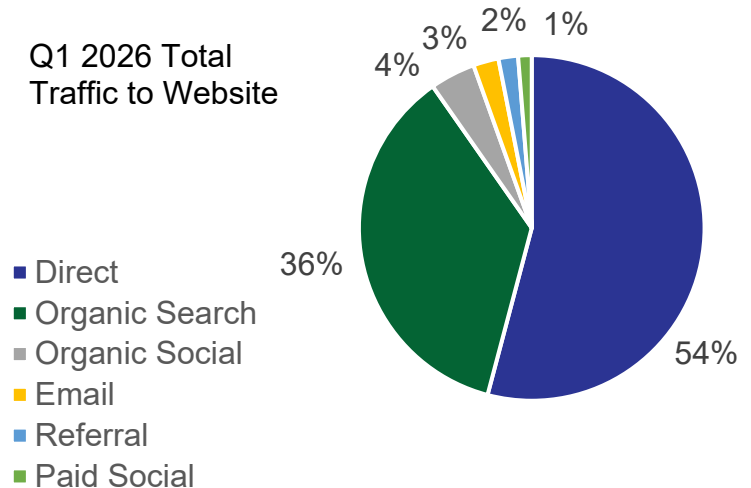
Top 10 viewed pages on www.trentlakes.ca for Q1, 2026:

Website Page	# of Views
Home	9,629
Community Calendar	7,436
Careers and Volunteering	3,704
Burn Permit Form	1,540
Transfer Stations	965
Search Results	860
Tax Information	647
Contacts Directory	646
Burn Permits	617
Building and Renovating	587

45,807
total website views in
Q1 2026 vs

57,555
total views in Q1 2025

Q1 2026 Total
Traffic to Website



Q1 2026 Top Pages	Q1 2026 Total Views	Q1 2025 Top Pages	Q1 2025 Total Views
Home	9,629	Home	19,375
Community Calendar	7,436	Community Calendar	6,742
Careers and Volunteering	3,704	Careers & Volunteering	3,503
Burn Permit Form	1,540	Transfer Stations	1,356
Transfer Stations	965	Short Term Rentals	1,052
Search Results	860	Contact Us	854
Tax Information	647	Burn Permit Form	792
Contacts Directory	646	Outdoor Arenas and Rinks	615
Burn Permits	617	Zoning	593
Building and Renovating	587	Tax Information	533

Communications – News

Monthly Municipal Communications Overview:

January

- 2026 Burn Permit Application Available
- Municipal Office Closure – January 15, 2026
- Public Notice, Land Sale - January 16, 2026
- Public Notice, Land Sale - January 16, 2026
- Cold Warning Issued as Temperature Drops
- Ontario Doubling Fire Protection Grant to Support Peterborough-Kawartha Firefighters
- Community Futures Peterborough Opens Applications for the 2026 Summer Company Program

February

- Lakelands Public Health Urges Continued Caution as Severe Cold Persists
- Family Day 2026
- Construction Notice: February 13, 2026
- Municipality of Trent Lakes Grants Over \$60,000 to 20 Community Organizations

March

- Tourism Businesses can now Apply for RTO8 Funding
- 2026 Load Restrictions in Effect
- Trent Lakes Receives \$503,000 for Ice Storm Assistance from Ontario Government
- Save the Date for 2026 Annual Ratepayer Meeting
- You're Invited to Kollab in the Kawarthas!
- Residents Invited to Shape Future of Public Health at Local Town Halls
- No Daytime Burning Begins April 1, 2026
- Trent Lakes Well Water Sampling Program Resumes April 7
- 2026 Easter Holiday Notice

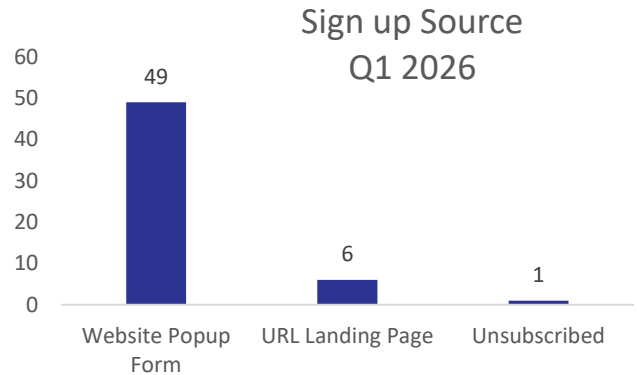
Communications – Newsletter

Q1 subscriptions

55

Total Subscribers as
of March 31, 2026

1,617



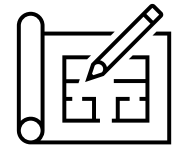
Month	Total Opens	Unique Opens	Total Link Clicks	Unique Link Clicks
January	1,328	655	341	196
February	1,354	727	439	243
March	1,317	758	344	195

Hot Topics (Includes clicks from all Q1 2026 Newsletters)	Total Link Clicks
Council Meetings	203
Community Calendar	155
Careers	135
Library Events/Books Available	103
Community Grant	71
Weather Alert Resources	50

Communications/Economic Development Successes:

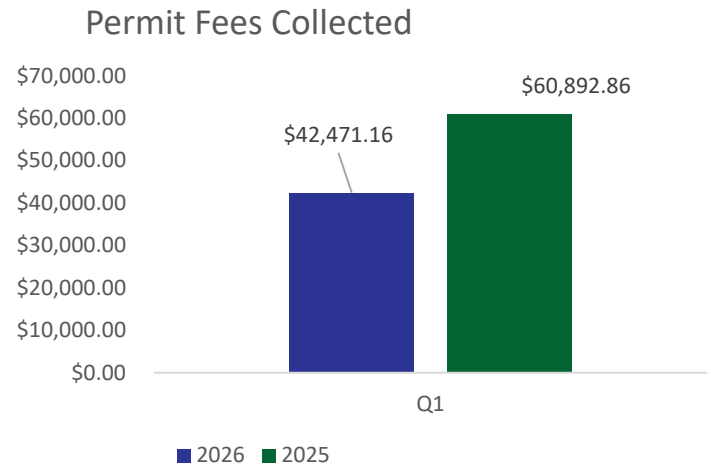
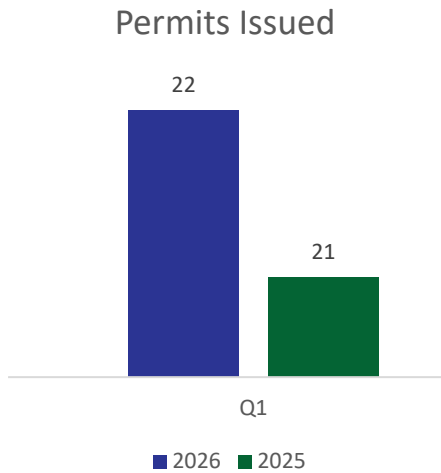
- Supported Corporate Services to develop “Trent Lakes Votes” branding and marketing materials.
- Submitted multiple funding applications to support action items in the Economic Development and Open Spaces plans.
- Creation of winter tax newsletter.

Building, Planning & By-law



Building

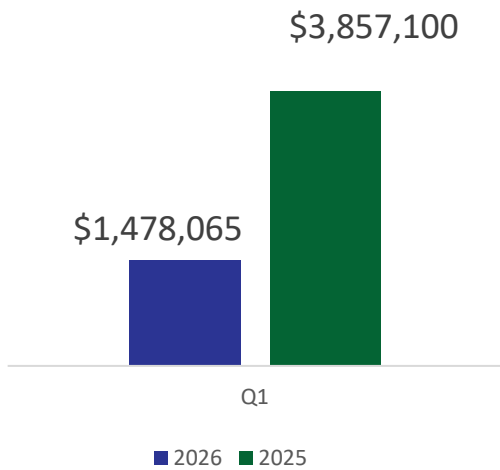
Permits



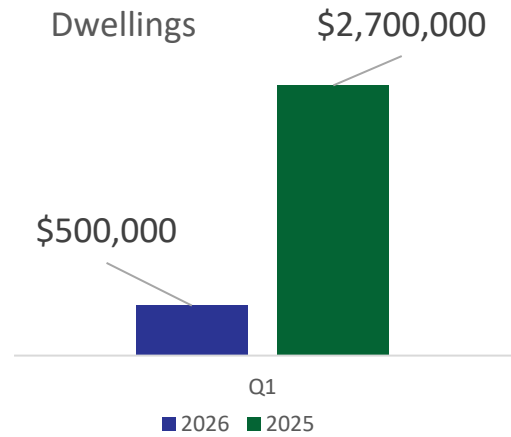
Q1 2026 Amount	
41	Permits waiting for further information from property owner
2	Permits in abandoned state given notice of rejection
1	Permits awaiting planning approval for further processing
2	Permits waiting plans review
11	Permits waiting for payment to be issued

	Q1 2026	Q1 2025	Year to Date
Septic Permits Issued	5	19	5
Septic Fees Collected	\$7,805	\$19,400	\$7,805

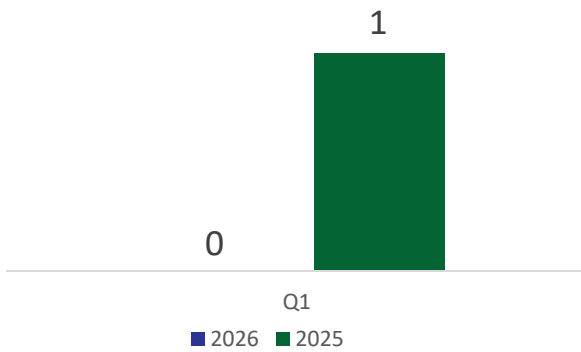
Construction Value



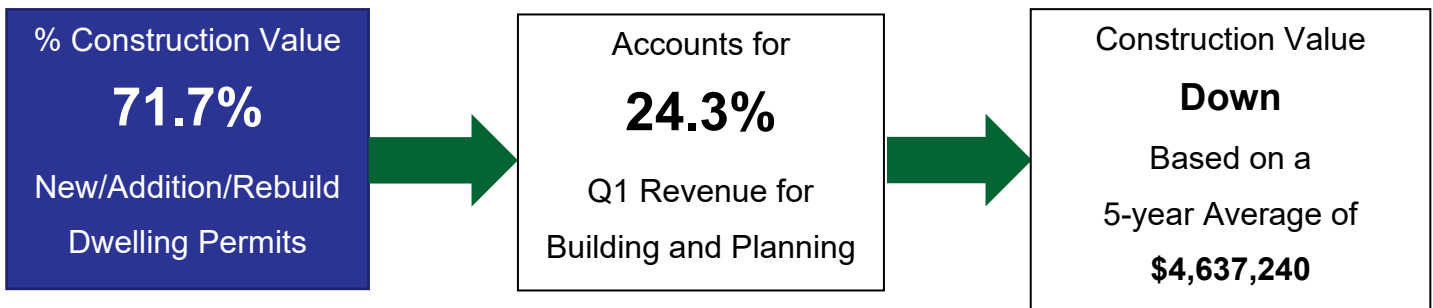
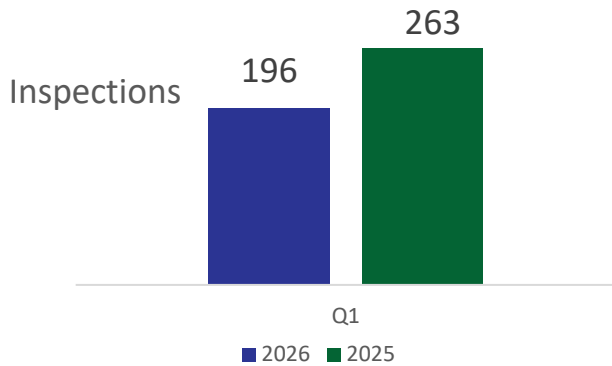
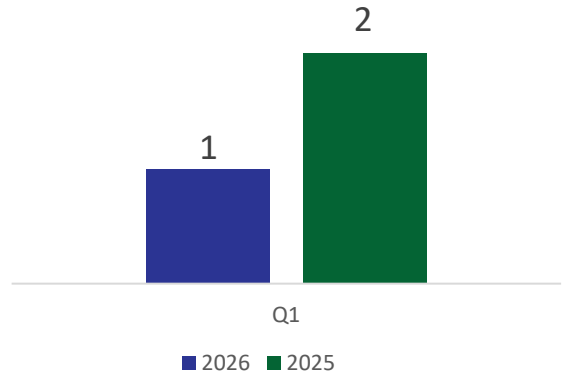
Construction Value For Dwellings



New Dwellings (Development Fees)

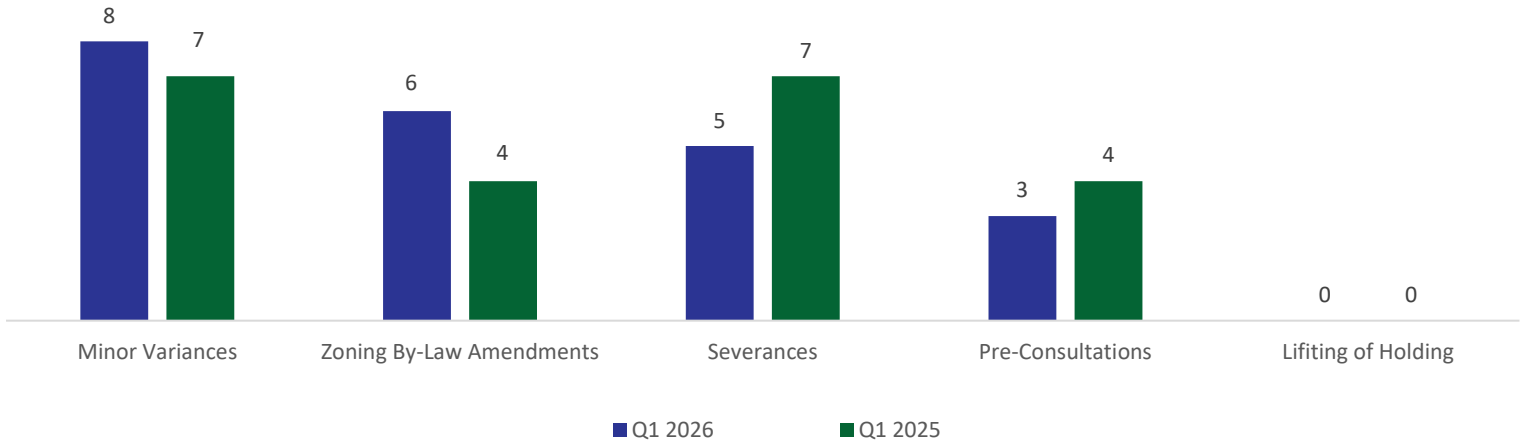


Replacement Dwellings



Planning

Applications

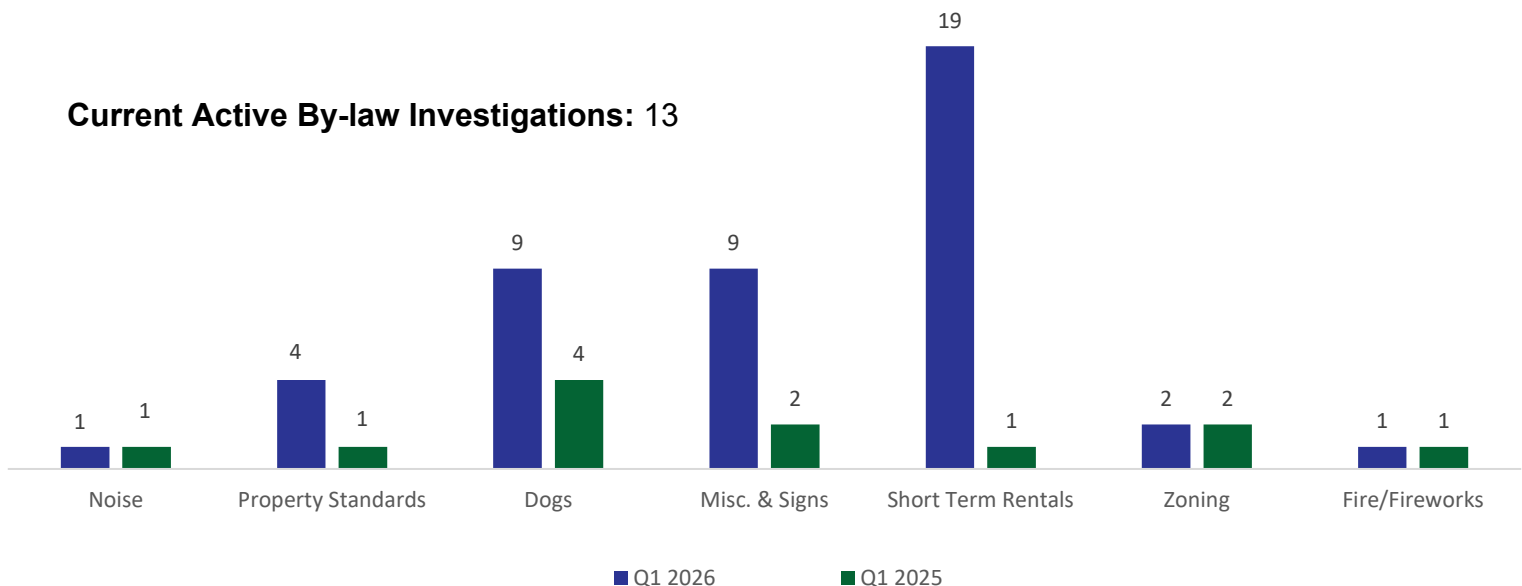


4	Zoning By-law Amendments in progress
2	Zoning By-law Amendments as part of Plan of Subdivision
1	Zoning By-law Amendment as part of Plan of Condominium
0	Zoning By-law amendments to be reviewed
52	Submissions through Land Use Inquiry form

By-law

By-law Complaints Received

Current Active By-law Investigations: 13



AMPS Penalties Current Quarter

Amount	Type of Complaint	
\$300	Noise	Trent Lakes Staff

Maxama Current Quarter:

Type of complaint	Complaints Contacted	Property Visits
Fire	1	2
Noise	1	1

Short-Term Rental Accommodation Registration

Q1 2026	Q1 2025	
6	4	Applications waiting for further information from property owner
51	11	Properties Registered

Building, Planning and By-law Successes:

- Jp2g was the successful bidder for RFP-2026-01 – Services for the Development of a New Comprehensive Zoning By-law which is anticipated to take a year to complete.
- Kick off meeting for New Comprehensive Zoning By-law completed with J2Pg and formal direction has been implemented.
- Property Standards By-law is currently under review and is anticipated to be active and enforceable by end of Q2.
- Shoreline/Tree Preservation By-law is currently in review.
- Two-way communication radios are installed in all building/by-law vehicles.
- Two-way portable radios have been acquired and implemented for use in the field for staff use.

Fire & Emergency

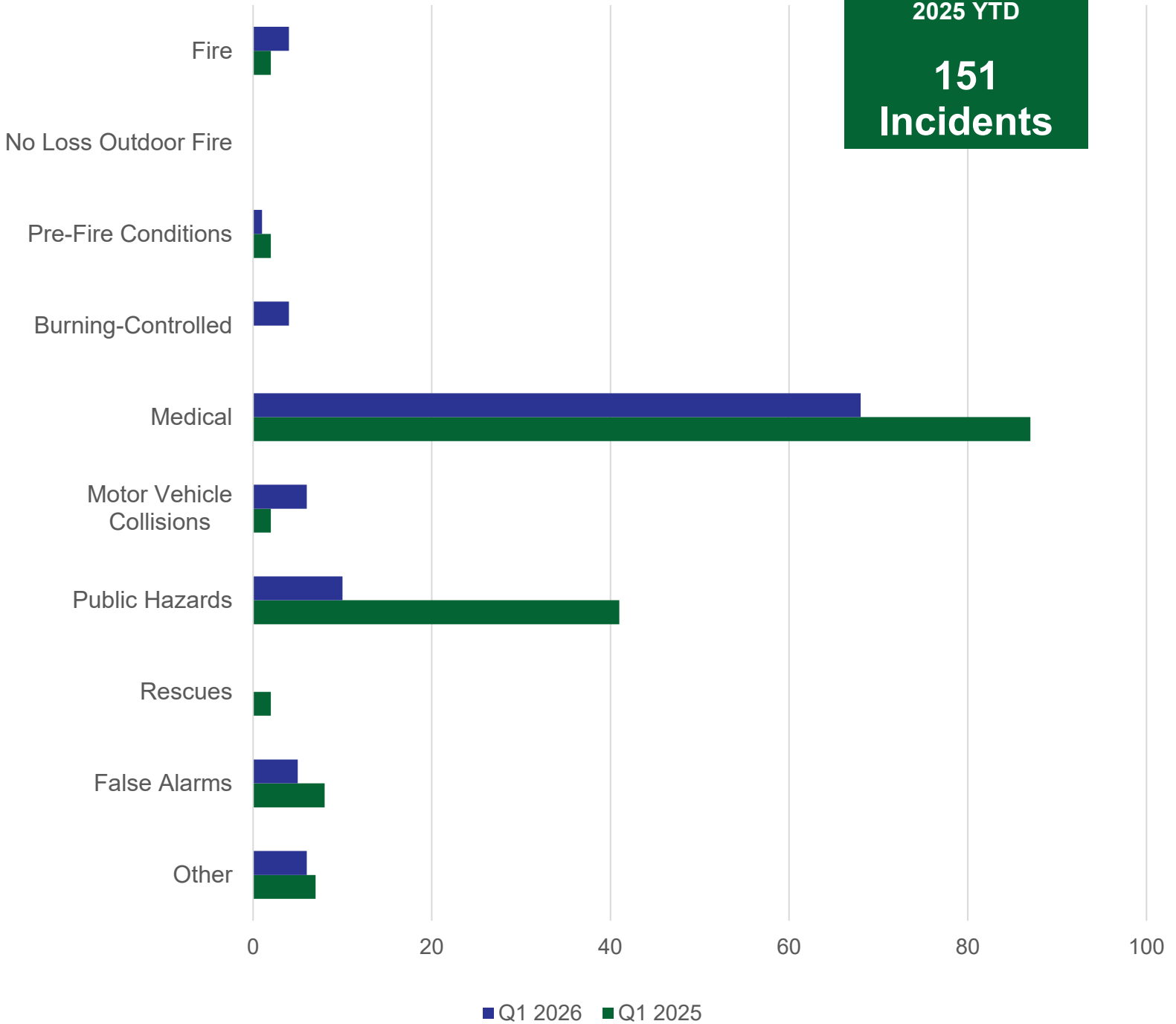
Incidents - By Type

Total incidents January - March

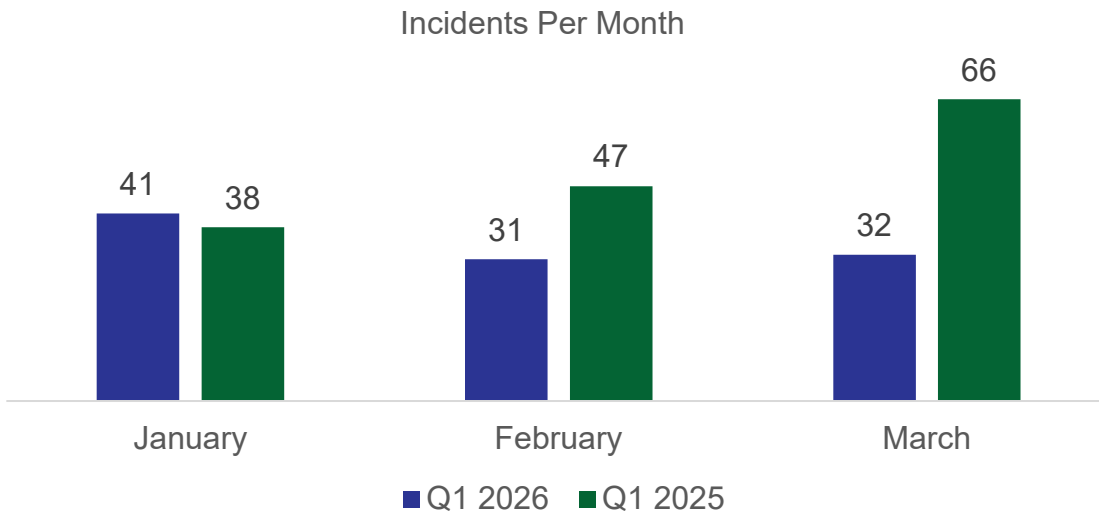


2026 YTD
104
Incidents

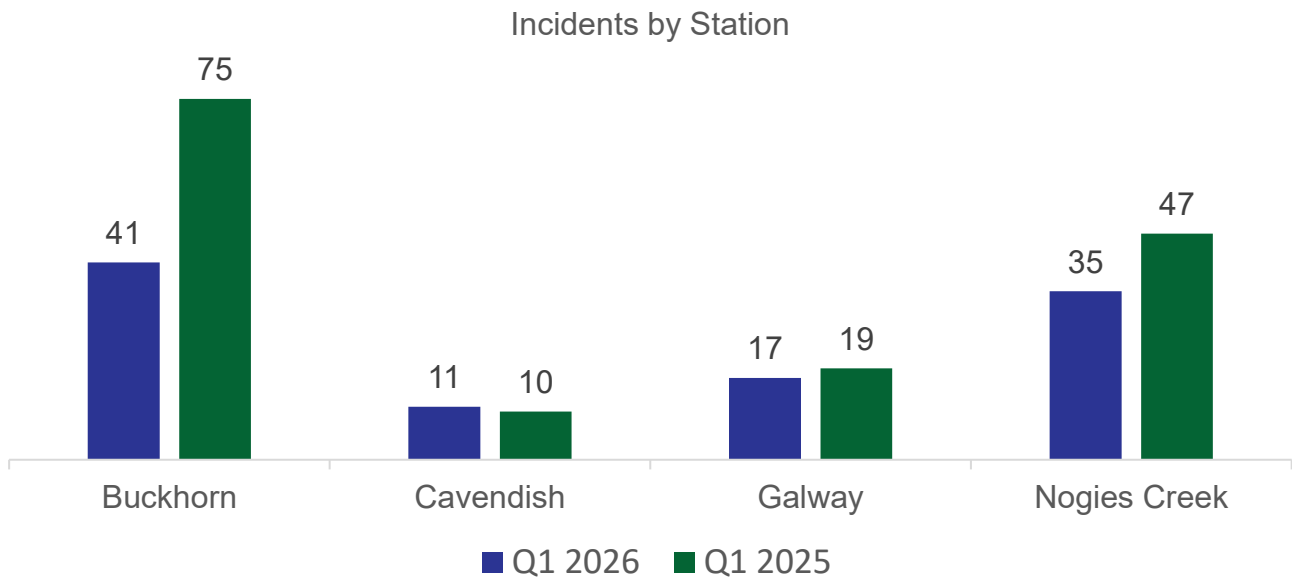
2025 YTD
151
Incidents



Incidents – By Month



Incidents – By Station



Hours

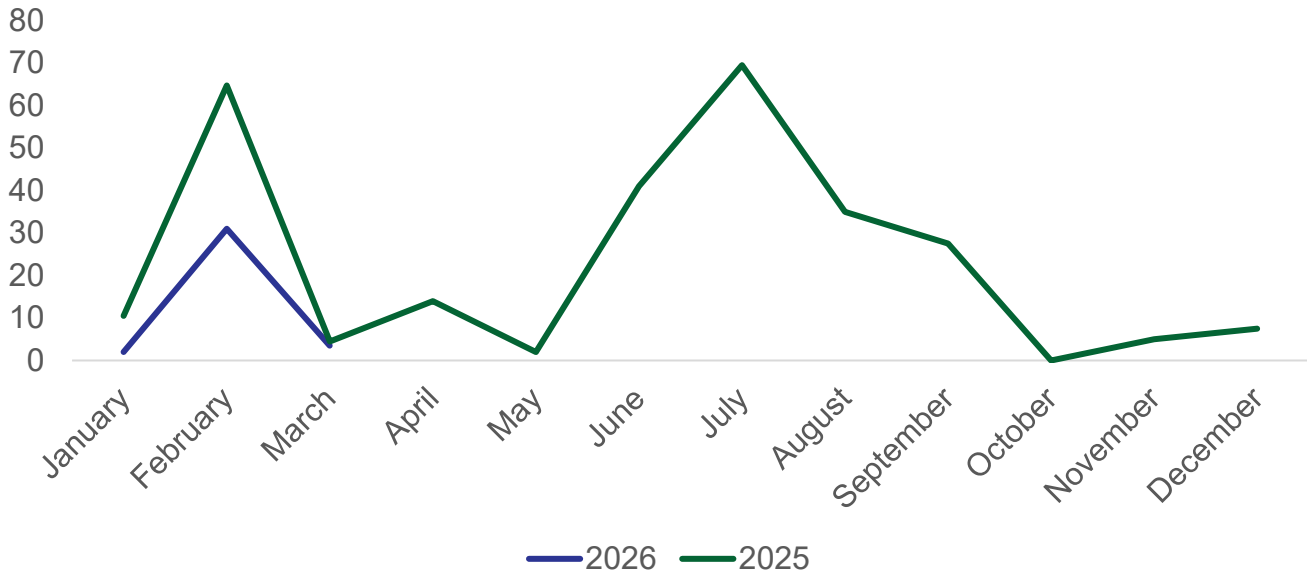
Public Education

2026 YTD
37
hours



2025 YTD
80
hours

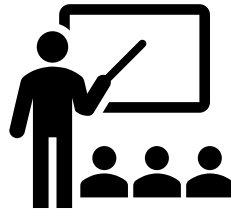
Monthly Hours for Public Education



Public Education Ages	Amount Current Quarter	Amount Last Year's Quarter
0-14	322	393
15-64	119	92
65+	25	20

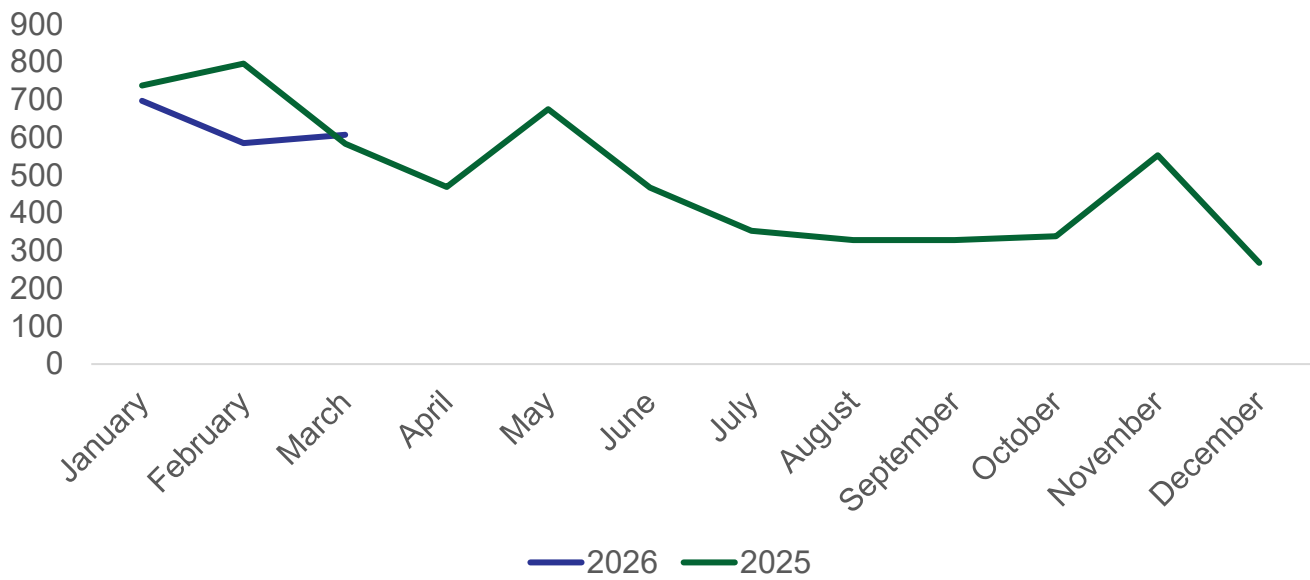
Training

2026 YTD
1,889
hours



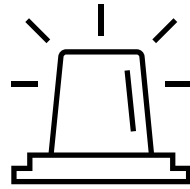
2025 YTD
2,117
hours

Monthly Hours for Training



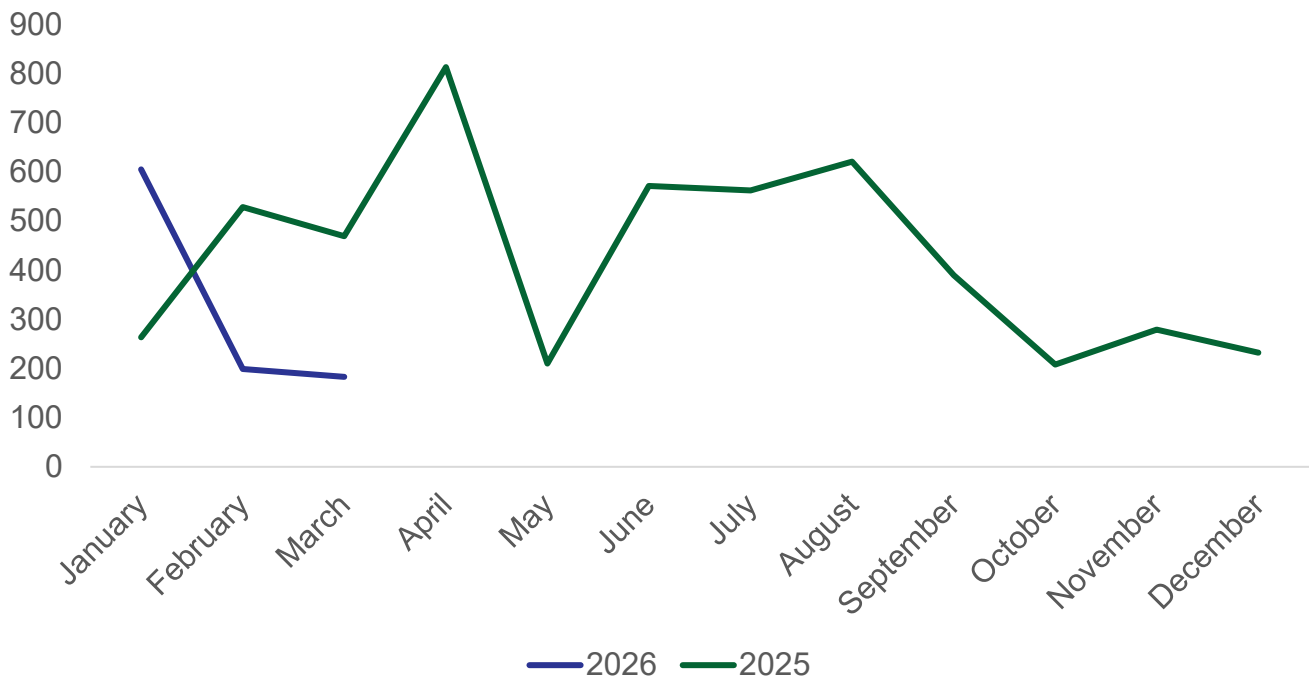
Incidents

2026 YTD
987
hours



2025 YTD
1,261
hours

Monthly Hours for Incidents



Fire Prevention

	Q1 2026	Q1 2025
Large Burn Requests	10	6
Residential Fire Safety Inspections	3	5
Residential Fire Safety Re-Inspections	1	0
Commercial Fire Safety Inspections	0	2
Commercial Fire Safety Re-Inspections	0	1
Pre-incident Plans	2	1

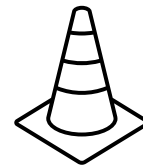
Burn Permits

Month	Amount Current Quarter	Amount Last Year's Quarter
January	307	109
February	62	50
March	200	134
Total	569	293



Fire Successes:

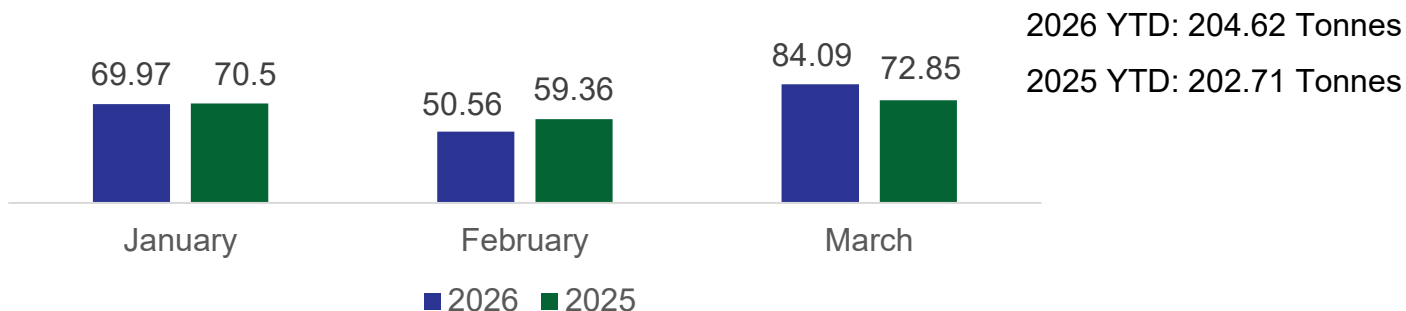
- Certifications for Q1 - 5 members certified in NFPA 1072 Hazmat Operations, 1 member certified in NFPA 1072 Hazmat Awareness, 3 members completed NFPA 1006 Water Rescue Awareness, 1 member certified in NFPA 1041- Fire Instructor Level 1.
- \$65,780 Fire Protection Grant was awarded for Firefighter Health and Safety, specifically cancer prevention measures.
- 2026 GMC Sierra was purchased to replace Unit 1.



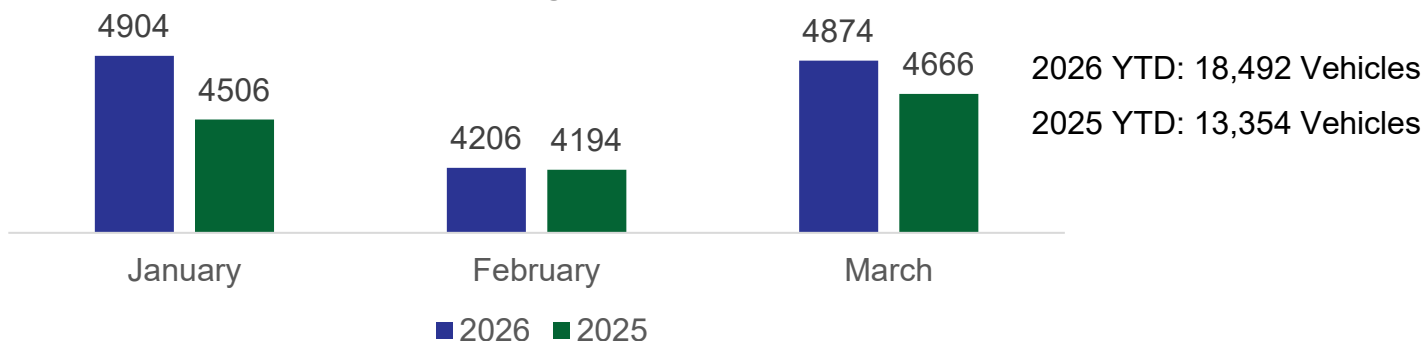
Public Works and Waste Management

Waste Management

Garbage Quantities (in Tonnes)



Vehicle Counts



Engineering and Design Updates:

- Construction ongoing for the joint Buckhorn Fire Hall and Public Works Depot.
- Semi-underground organics containers for the Crystal Lake and Cavendish transfer stations are being fabricated.

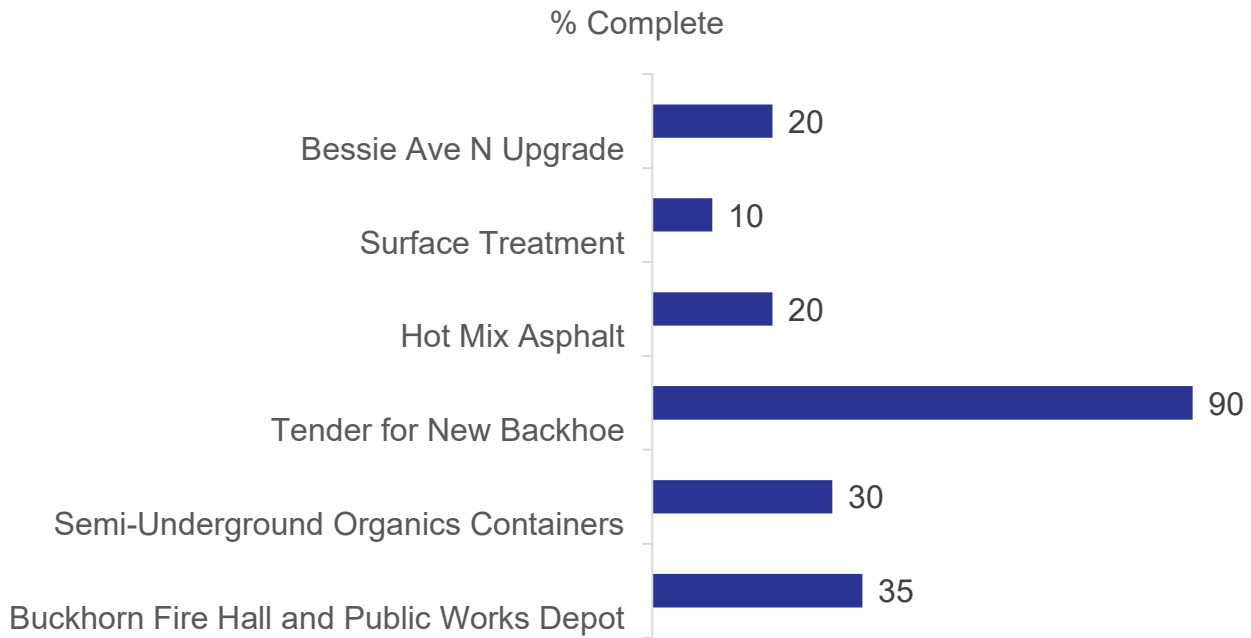
Operation Updates:

- Transfer station staff updated their First Aid training.
- Internet access has been achieved at all four Transfer stations.
- Hired two staff members for the seasonal transfer station position and Public Works Seasonal Operator.

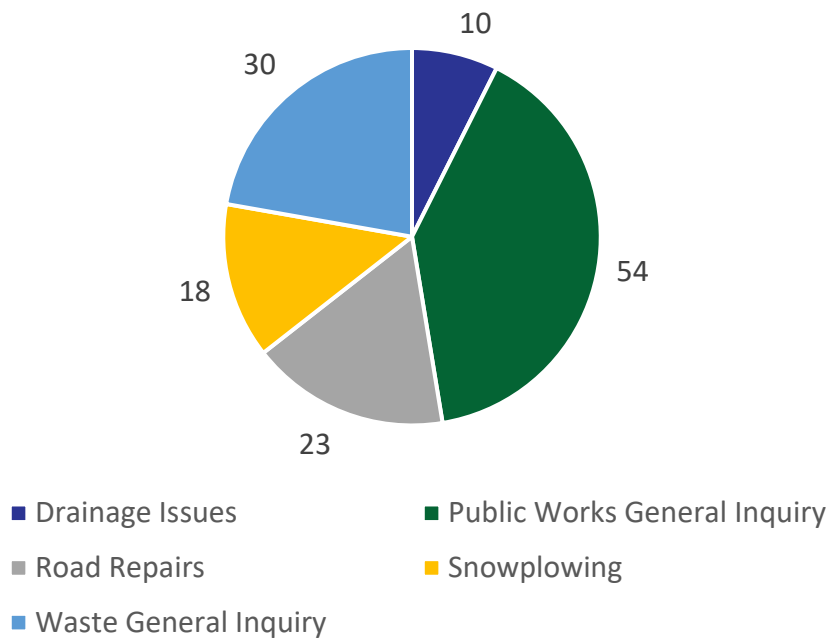
Recycling Events/Waste Management Updates:

- Began separated collection of eligible and non-eligible sources of Blue Box material.
- Preparation for Organics Program public outreach.

Capital Projects and Road Work



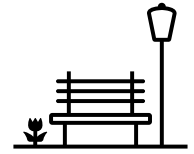
Q1 2026 Phone Call Inquiries



Public Works Successes:

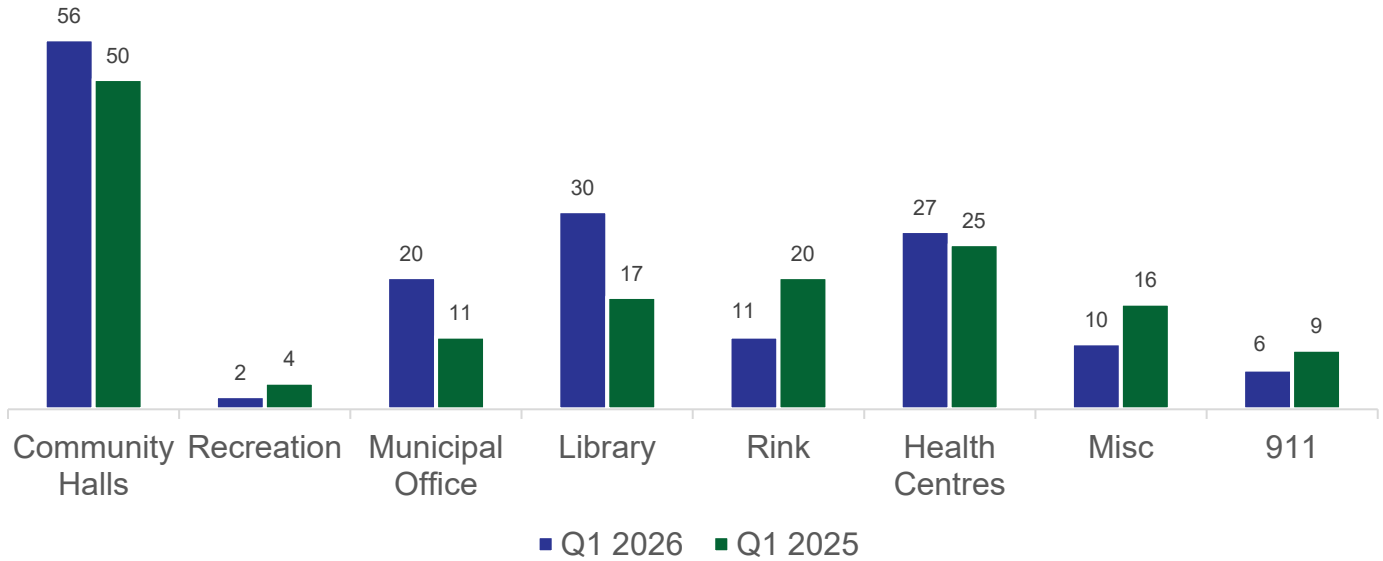
- Salt Management Plan approved.
- Successfully transitioned to the updated Blue Box Program Model.

Recreation and Facilities



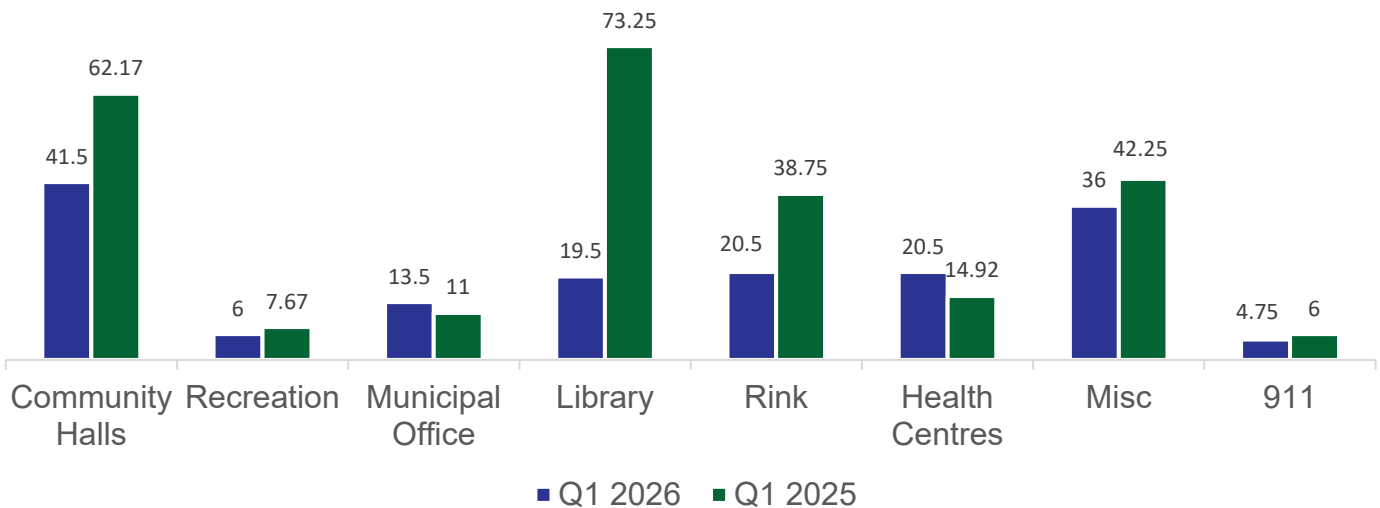
Work Orders – Completed

Number of Work Orders Completed



Work Orders – Hours Distribution

Hours of Work Orders Completed



Recreation and Facilities Successes:

- Lakehurst Hall Lower Bowl started.
- Galway Hall generator awarded.
- RF fleet replacements awarded.

Green Initiatives

- Electronic processes greatly enhanced to eliminate paper/printing for all Journal Entries, Taxes Receivable Reconciliations and electronic banking file transfers.



- Significant reduction of paper usage through digitalization of Transfer Station documents.



- Research into ways of diverting more material from landfill.



Plan Updates

Community Strategic Plan

Goal 1. To Have the Best Policies in Place to Streamline Municipal Processes		
Policies		
Establish clear policies and processes for building and planning.	Building & Planning	Complete
Establish consistent public policy planning to make it easier for residents and potential business owners to better understand and follow through on development.	Building & Planning/EDO	Complete
Implement the Short-Term Rental Licensing Plan.	Building & Planning/CAO	Complete
Investigate the need for a heritage policy	Planning	Complete
Reviews		
Complete a service-level review for the Fire Department.	Fire	Scheduled 2026
Review the zoning by-law	Building & Planning	Budgeted for 2026.
Review the Purchasing Policy	CS	Complete
Goal 3: To Better Communicate the Vision of Trent Lakes		
Rebrand the Municipality to improve the perception of Trent Lakes	EDO	Complete

Economic Development, Tourism, and Recovery Strategic Plan

Action	Lead	Progress
Goal 1: To Improve the Commercial Core of Buckhorn to Better Support Residents and Visitors		
IMPROVING BUCKHORN		
Implement signage specific to public parking locations in Buckhorn designated for public parking and perform winter maintenance on lots to promote Buckhorn as all season and open for business.	Recreation and Facilities/EDO	Ongoing
Promote the Community Improvement Plan (CIP) to the business community in Buckhorn to encourage businesses and private property owners within the CIP area to take advantage of the incentives being offered by the Municipality.	EDO/ Business & Planning	Ongoing
Develop a marketing plan to support existing businesses and attract new businesses to Buckhorn	EDO	In progress
Goal 2: To Be a Four-Season Tourism Destination		
ENHANCING THE VISITOR EXPERIENCE		
Continue to work closely with the Buckhorn District Tourist Association to ensure that the essential visitors services continue to be delivered and that there is no duplication of services.	EDO/BDTA	Ongoing
Continue to support the Tourism Information and Welcome Centre in Buckhorn and to work closely with the coordinated efforts of the Buckhorn District Tourist Association, Peterborough & The Kawarthas Chamber of Commerce, and the Peterborough & The Kawarthas Economic Development.	EDO	Ongoing

Goal 3: To Develop a Business-Friendly Municipality		
SUPPORTING LOCAL BUSINESS		
<p>Relook at existing Economic Development Advisory Committee Terms of Reference and update, if required:</p> <p>a. Clarify the roles and responsibilities of the Committee and clearly delineate the roles and responsibilities of the Committee vs the Economic Development Officer.</p> <p>b. Develop criteria for the members to ensure that the right people are represented on the committee.</p>	CS EDO	Complete
Support the Eastern Ontario Regional Network (EORN) and continue to push for improved internet connectivity throughout Trent Lakes.	EDO	Ongoing
Establish a formal Business Visitation Program. Build on-going relationships with the local business community to understand their issues and future plans.	EDO	In progress
Goal 4: To Building a Community Through Cohesiveness		
BUILDING PARTNERSHIPS TO SUPPORT BUSINESS		
Continue to support the Future Ready 2020-2024 Progress Report that was completed by the Peterborough & The Kawarthas Economic Development. a. Continue to engage in their Economic Development Officer roundtable meetings.	EDO	Ongoing
Continue to work in partnership with the local Community Futures Development Corporation (CFDC). a. Take a more active role in keeping the Trent Lakes businesses apprised of the services and funding that the CFDC offers.	EDO	Ongoing
Through the business visitation program identify those Trent Lakes businesses that need help with succession planning and provide business names to Peterborough & The Kawarthas Economic Development.	EDO	Ongoing
Coordinate regularly scheduled roundtables meetings with local organizations (i.e., Citizens for Alternative Transportation Trent Lakes, Buckhorn District Tourist Association, BCC, etc.) to help keep everyone updated and informed of projects, grants, etc. that are relevant to Trent Lakes.	EDO	In progress

BUILDING COMMUNITY COHESIVENESS		
Identify and act on opportunities to connect all residents in the community through festivals, events, municipal communications, discussions, etc.	EDO	Ongoing
Improve the perception of Trent Lakes through improved and updated branding.	EDO	Complete

Open Spaces Master Plan

Action	Support	Progress
Add seating at Adam and Eve Rocks.		Complete
Develop Lakehurst Hall Lower Bowl and Trail Head.	LHB, Council, Planning	Scheduled for 2026.
Formally adopt good industry standards for trail design and construction.	Federal/Provincial Parks	Complete
Establish trail maintenance best practices document.	Federal/Provincial Parks	Complete
Conduct a study to develop t18 into an accessible trail.	BCC	In progress
Develop and implement an open space promotion strategy.	EDO, Hall Boards, Ratepayer Groups	In progress
Develop and implement a signage strategy.	EDO, Hall Boards, Ratepayer Groups	Complete
Create an online trails portal.	Ptbo County, Ratepayer Groups	In progress
Develop and implement a public washroom strategy.	Ptbo County, Ratepayer Groups	Complete
Explore transitioning to ESRI for digital maintenance records to allow information to be viewed online.	Ptbo County GID Department	Complete

Internal Communications Strategy

Action	Lead	Progress
Goal 1: Help Employees be Well Informed of Municipal Services		
Create easy to access information		
Create online database of frequently asked questions by residents in each department for all staff members to access.	EDO	In Progress
Create an online document outlining organizational structure, department functions, and staff roles.	Deputy Treasurer EDO	In Progress
Improve Employees Knowledge of Municipal Functions		
Have Department Heads develop background information and key messaging for employees for large projects.	Department Heads	Ongoing
Goal 2: Increase Employees Skills for Communication in and Across Departments		
Create Best Practices for Employees		
Provide employees training in daily communications including email best practices, report writing, conflict resolution, etc.	EDO Clerk	Ongoing
Provide clear deadlines and needs for quarterly reports as far in advance as possible.	CAO EDO	Ongoing
Goal 3: Proactively Prevent Communication Issues		
Develop Tools for Risk Management		
Make cross training a priority within departments.	Department Heads	In Progress
Keep Council informed on department initiatives	Department Heads EDO	Ongoing
Goal 4: Enhance the Workplace Culture Between Office Staff and Remote Staff		
Create an Intranet all Employees can Access		
Send a monthly internal newsletter to all staff and Council with high-level updates across the Municipality.	EDO	Completed

External Communications Strategy

Introduce plain language across all communications when possible	EDO Department Heads	Complete
Make FAQ's easily accessible online and in print.	EDO	Complete
List what services each department provides on the website.	EDO	In Progress
Utilize community billboards to advertise print materials. Ensure transfer station staff have print materials to hand out.	EDO Recreation and Facilities Public Works	Complete
Create a monthly e-newsletter highlighting the most important news.	EDO Department Leads	Complete
Actively promote signing up for the e-newsletter and website subscriptions.	EDO	Complete
Promote the dates of Council meetings and link to the agenda	EDO	Complete
Utilize stakeholder connections and Council's network to reach those without access to the internet and/or social media.	EDO	Complete
Ensure all content has a professional, relatable, and friendly voice	EDO Department Leads	Complete
Track analytics of online communications to understand what works best.	EDO	Complete



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