



Application for Holding Removal & Site Plan Approval

(Section 36 & 41 of the Planning Act, R.S.O. 1990, c P.13, as amended)

For use by Office Staff	
File #:	Date Received:
Roll #:	Meeting Date:
Pre-Consultation:	Holding Removal Fee: \$500
Deemed Complete:	Site Plan App. Fee: Waived

1. Owner/Agent Information

Owner Information		
Name of Owners:		
Address (street # and name)		
City, Province, Postal Code		
Phone:	Cell:	Fax:
Email:		
Agent/Applicant Information (if different than owner)		
Name of Agent/Applicant:		
Address (street # and name)		
City, Province, Postal Code		
Phone:	Cell:	Fax:
Email:		

Matters relating to this application should be sent to: Registered Owner Applicant

2. Property Details

Location & Description of subject lands				
Municipal Address (Street Number and Name of Street):				
Lot:	Concession:	Ward:	Rplan:	Lot/Block:
Street Address:			Ref. Plan:	Part#:

Zoning Information	
Zoning – current zoning of the subject land:	
Existing use of property:	
Proposed construction / work to be undertaken:	
Dimensions of subject land (in metric)	
Frontage:	Depth:
Area (sq m):	Area (hectres):

3. Site Plan Approval

Site Plan Details		
Site Plan Drawings includes all requirements as per the Oak Orchard Guide	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Statistical Summary – Zone Compliance		
B2022-019	Yes <input type="checkbox"/>	No <input type="checkbox"/>
B2022-020	Yes <input type="checkbox"/>	No <input type="checkbox"/>
B2022-021	Yes <input type="checkbox"/>	No <input type="checkbox"/>
B2022-022	Yes <input type="checkbox"/>	No <input type="checkbox"/>

4. Removal of Holding symbol

Archaeological Assessments		
Ministry of Heritage, Sport, Tourism, and Cultural Industries letter review and confirmation entered into the Ontario Public Register of Archaeological Reports:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If yes to the above, date of Ministry letter:		
Archaeological Assessment Document		
Date of Document:		
Name of Archaeologist who complete the report:		
The following are required to Removal a Holding Symbol		
Archaeological Assessment completed, reviewed and confirmation entered into Public Register	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Site Plan Agreement applied for and to include recommendations of the Archaeological Assessment	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Confirmation the licensed archaeologist engaged Curve Lake First Nation in preparing and finalizing the archaeological assessment	Yes <input type="checkbox"/>	Pg No. of report
Documents attached to application in support of “lifting” of holding provision		
1. Archaeological Assessment Report	Yes <input type="checkbox"/>	

2. Ministry of Heritage, Sport, Tourism, and Cultural Industries letter	Yes <input type="checkbox"/>
3. Site Plan Drawing	Yes <input type="checkbox"/>
All documents to be submitted with one hard copy & one digital copy	

5. Acknowledgements and Affidavit or Sworn Declaration

Applicant's Acknowledgements

- 1. If the information and materials submitted by the applicant contains third party information as defined in Section 10(1) of the Municipal Freedom of Information and Protection of Privacy Act, RSO 1990, c M.56, as amended from time to time, the applicant shall specifically identify such information to the Municipality of Trent Lakes at the time of submission and the applicant shall provide support for its position that such information comprises third party information, however, the identification and support evidence for such a position will not necessarily result in the withholding of the information or material from public disclosure. The applicant's failure to identify any third-party information and provide support for its position with respect to the same will result in the full disclosure of the information or material to the public.**
- 2. Personal information on this form is collected under the authority of the Planning Act will be used to determine compliance with Municipality of Trent Lakes by-laws and policies.**
- 3. All vegetation, including that not within a defined woodlot, must be maintained during the processing of the application.**
- 4. No site alteration/regrading is permitted on site during the processing of the application.**
- 5. Applicants and agents may be required to provide additional information that will assist the Municipality in assessing the application.**
- 6. The applicant is required to produce and provide alternate formats of all plans, drawings and reports, if necessary, in a timely manner at no additional cost, as per the Accessibility for Ontarians with Disability Act 2005, Ont. Reg. 429/07 (A.O.D.A.).**
- 7. Plans submitted in conjunction with this application are not reviewed for compliance with the A.O.D.A. and related regulations. It is the responsibility of the Registered Owner/agent and designer to ensure that all plans submitted with this application comply with the basic requirements of the A.O.D.A.**
- 8. Applicant agrees to pay all legal costs associated with registration of all relevant documents.**

Affidavit

I, _____ of the _____ of _____
(City, Town, etc.) (Oshawa, Toronto, etc.)

in the _____ of _____ solemnly declare that all the statements
(Region, County, etc.) (Durham, Simcoe, etc.)

contained in this application and all of the statements contained in all the exhibits transmitted herewith are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act. I also agree to allow the Municipality of Trent Lakes, its employees and agents to enter upon the subject property for the purpose of conducting surveys and tests that may be necessary to this application. I further agree for the purposes of the Municipal Freedom of Information and Protection of Privacy Act to authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application. I fully understand and agree to comply with all of the Applicant's Acknowledgements as set out above.

Declared before me at the _____ of _____ in
the _____ (City, Municipality, etc) (Oshawa, Toronto, etc.) (Region, County, etc.)

of _____ this _____ day of _____ in the year of _____.
(Durham, Simcoe, etc.)

A Commissioner, etc.

Signature of Registered Owner, Applicant or Authorized Agent

Signature of Registered Owner, Applicant or Authorized Agent

Notice of Collection Personal information contained in this form and schedules collected will be used in the administration of the application and information contained herein may be available to the public in accordance with the provisions of the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). Questions regarding this collection and its release under the Act should be directed to the Municipality of Trent Lakes, Attention: Clerk, 760 County Rd 36, Trent Lakes, ON K0M 1A0, telephone 705-738-3800 ext. 240 during business hours.

7. Authorizations

If the applicant is not the Registered Owner of the land that is the subject of this application, the written authorization of the Registered Owner (or the written authorization of each owner, in the case of shared ownership) that the applicant is authorized to make the application must be attached, or in the case of a single owner, the authorization set out below must be completed by the Registered Owner. I, _____ (please print) am the Registered Owner of the land that is the subject of this application for removal of “h” Holding Symbol and I authorize _____ (please print) to make this application on my behalf and for the purpose of the Municipal Freedom of Information and Protection of Privacy Act to provide any of my personal information that will be included in this application or collected during the processing of the application.

Date

Signature of Registered Owner

Signature of Registered Owner

8. Consent of Registered Owner

Complete the consent of the owner concerning personal information set out below (or the written authorization of each owner in the case of shared ownership). I, _____ (please print) am the Registered Owner of the land that is the subject of this application for removal of “h” Holding Symbol and, for the purpose of the Municipal Freedom of Information and Protection of Privacy Act, I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application.

Date

Signature of Registered Owner

Signature of Registered Owner